

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
August 11, 2021**

ATTENDANCE:

COMMISSIONERS:

John Klosowski
A. Gerald Schramek
Steven Kaufman via telephone
Martin P. Miller
Kenneth Clair

District Secretary, Mia Tagliaferro
Scott Steiner, Esq., of Hogan and Rossi, Counsel for District
Michael Bizzaro, Chief
Michael Miller, 2nd Asst. Chief

MEETING CALLED TO ORDER

The meeting was opened by Commissioner Klosowski at 7:00PM. Public meeting was suspended and moved into Executive Session at 7:00PM to discuss the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular member.

Regular meeting resumed at 8:00PM. Regular meeting was suspended again and moved into Executive Session to continue previous executive session.

Regular meeting was resumed at 8:35PM.

A motion to reinstate badge #642 was made by Commissioner Schramek, 2nd by Commissioner Clair. Motion carried unanimously.

PUBLIC COMMENT

No public comment.

APPROVAL OF MEETING MINUTES

A Motion to approve the minutes of July 14, 2021 was made by Commissioner Clair 2nd by Commissioner Miller.
Motion carried.

FLOOR BID

A bid from Lyons Development LTD for the epoxy flooring at Station One was presented in the amount of \$31,470.

A motion to award the floor bid to Lyons Development LTD was made by Commissioner Clair,

2nd by Commissioner Miller.

Motion carried

The EMS Council addressed the board regarding the proposal for Putnam County to have a Certificate of Need (“CON”) for ambulance services. After a discussion by the Commissioners, it was their consensus that they do not support such a move.

COMPUTER/COMMUNICATIONS/RADIOS

Commissioner Miller address the Board about proper training for members using VFIS. The Department is eligible to use their university at no charge. A list of email addresses was supplied and by the middle of next week members should be receiving emails to activate their accounts.

FACILITIES

Joe Dexter’s maintenance report was presented.

The siren company will be coming Friday.

FIRE AND EMS EQUIPMENT

Nothing to report.

INSURANCE CLAIMS/VFBL

Commissioner Schramek reported that 11-4-2 needs one more estimate. Since it is a specialized piece of equipment, he may not be able to get 3 bids. The first quote was \$23,470.

The second quote was \$15,344.50 from Patterson Auto Body.

Lengthy discussion regarding making claim with Insurance or fixing out of pocket. After discussing, the Board will go through Insurance.

A member of the Department was struck ill during the line of duty and was taken to Danbury Hospital. A report was given, and paperwork will be filed.

There was damage to 11-8-3 damage that was never reported. Vehicle was found to have damage at right rear. Patterson Auto Body will come and give estimate for repair. Chief Bizzaro and 2nd Assistant Chief Miller have been going through footage to see if they could figure out when damage occurred. Based on timeline and footage the Chiefs came to the assumption the vehicle was not damaged by any member of the fire department or at the fire department. After estimate is received the board will determine if it’s going to be out of pocket or through insurance.

Commissioner Klosowski would like to make an amendment for Chiefs to only use their cars when they can respond to calls. Discussion re: same.

FIRE PREVENTION

Open house is scheduled for October 10, 2021.

LEGAL CONTACT/REPORTS

Nothing to report.

LOSAP

LOSAP is going well.

OSHA MANDATES

Currently getting PSS issued.

VEHICLE MAINTENANCE

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	68586	68966	380	
11-1-2				
11-1-3	47104	47957	853	

11-4-1 has an air leak

11-6-1 needs inspection and service

Joe Dexter's vehicle maintenance report was presented.

Chief Miller addressed the board about the automatic 30-day suspension after driving incidents that was adopted at the last meeting. After a lengthy discussion, a motion to revert to previous driving policy made by Commissioner Klosowski, 2nd by Commissioner Schramek. Motion carried.

RECRUITMENT AND RETENTION

Nothing to report

CHIEF'S REPORT

Chief Bizzaro reported that there has been a paint issue on 11-2-2 since the vehicle was new. There is paint bubbling below officer's compartment.

Fire police team asked if they could have the hub put back on 11-8-4.

Members have asked if they can put a decal slogan on 11-2-2. The board has no issues.

FUTURE CAPITAL PROJECTS

Nothing to report.

NEW APPARATUS

The truck committee will be assigned in September.

TRAVEL AND TRAINING

Nothing to report

ADP PAYROLL

Commissioner Miller still needs to gain access to ADP.

GRANT

Nothing to report

TREASURERY REPORTS

Nothing to report.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Nothing to report.

ACCEPTANCE OF BILLS/VOUCHERS

All bills and vouchers were reviews and approved. Motion made by Commissioner Schramek, 2nd by Commissioner Clair.

Motion carried.

CORRESPONDENCE

All correspondence was read by Mia Tagliaferro, District Secretary.

MEETING ADJOURNED

A Motion to adjourn was made by Commissioner Schramek
2nd by Commissioner Kaufman

Motion carried 5-0. Meeting adjourned at 10:24PM.

Respectfully submitted:

Mia Tagliaferro
District Secretary