

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
October 13, 2021**

ATTENDANCE:

COMMISSIONERS:

John Klosowski
A. Gerald Schramek
Steven Kaufman
Martin P. Miller via telephone

District Secretary, Mia Tagliaferro
District Treasurer Margaret (Meg) Miller
James DeLawder, Treasurer of Brewster Fire Department
Michael Liguori, Esq., Counsel for District

MEETING CALLED TO ORDER

Meeting commenced at 7:00PM. A motion to enter executive session to discuss a personnel matter was made by Commissioner Schramek, 2nd by Commissioner Kaufman.

Motion Carried. Executive session began at 7:00PM.

A motion to suspend executive session and return to regular meeting was made by Commissioner Kaufman 2nd by Commissioner Miller. Motion carried.

No action was taken as a result of the executive session.

Regular meeting resumed at 7:35PM.

PUBLIC COMMENT

James DeLawder asked how safe the network is and if A1 updates security. Commissioner Miller said our computers are very secure from being hacked, however he has just begun the process of trying to develop modernization etc. numerous firewalls

President Beshears said the \$100 raffle is this weekend in Markel Park. He has been trying to secure permit for alcohol. Town said it was denied based on opinion of commissioners. The Commissioners had not discussed this with the town, and Commissioner Schramek said it is all in the Town's discretion. Discussion regarding same.

APPROVAL OF MEETING MINUTES

A Motion to approve the minutes was made by Commissioner Schramek
2nd by Commissioner Kaufman

Motion carried.

DISCUSSION RE: ENDING OF EXTRA PANDEMIC LOSAP POINTS

The Statewide emergency ended on June 24, 2021. Brief discussion regarding ending of extra pandemic LOSAP points.

COMPUTER/COMMUNICATIONS/RADIOS

Joe Dexter's computer could not be updated. A1 resolved the issue.

Microsoft office license needed for hub computers

FOAT meeting – all work being done on training officers on personal laptop. District should purchase training officer laptop. The Commissioners will review budget before making decision.

FACILITIES

The lights in gear room are not working right. Commissioner Miller asked if we can hire an electrician to put the sensors in properly.

The work on the floor at station one should start in the beginning of next month.

FIRE AND EMS EQUIPMENT

Capt. Miller is working with Frank to build a roof simulator

Seagrave to get section of aerial ladder – probably \$1k - 1500

Alex needs sensors for meters – will send to Commissioner Klosowski

FIRE PREVENTION

Nothing to report

INSURANCE CLAIMS/VFBL

A firefighter was injured in the line of duty. The reports were completed and sent to the insurance company.

LOSAP

LOSAP is going well. A member approached Commissioner Kaufman to ask about increase– Commissioner Kaufman sent note to carrier and they will correct it.

FIRE ROADS

Nothing to report.

OSHA MANDATES

All OSHA mandates are up to date. Up to date. Bail out classes starting again. Live burns are booked.

VEHICLE MAINTENANCE

Vehicle	B e g i n n i n g Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	69161	69329	168	
11-1-2	46821	47677	855	
11-1-3	48000	49342	1,342	

11-6-1 went to Lisi’s for service. Multiple things wrong with it. The kingpins are worn out and need to be replaced. The hubs were filled with water so they need to be replaced. Engine light came on for bad knock sensor which is common for cummins engine. The service will cost \$6,260.05 for repairs, the parts have been ordered.

Joe Dexter’s vehicle maintenance report was presented at a total of 43 hours.
Building maintenance report was presented at 5 hours.

Membership wanted to bring up angle indicator. Found on website for \$114, something that Joe Dexter can install.

11-4-2 suction pipe repair – there is a leak and right front tire is hitting pipe.
11-4-2 will be going to Patterson auto body Oct. 26 for body work, the vehicle will be held up for about a week.

RECRUITMENT AND RETENTION

Commissioner Miller authorized purchase of survey which was used at open house for membership applications.

LEGAL CONTACT/REPORTS

Papers are drafted for action to quiet title re: Milltown property.

CHIEF’S REPORT

Invoice from Connecticut Custom Fire Training from June 3 needs payment, the invoice will be sent to Treasurer asap.

Fire apparatus operator training has started, all trainers have been issued binders. Commissioner Schramek asked if we have a detailed report to submit to insurance carrier for them to take into consideration for premiums.

Commissioner Kaufman was asked if the notification from Lens program could be extended to trainers. The Commissioners agreed that it should be extended to the Chiefs to share that information with the understanding that it is confidential information.

A letter was received asking for a mutual aid member to ride. Insurance requirements will need to be reviewed and training will be needed based on our procedures.

FUTURE CAPITAL PROJECTS

Nothing to report

NEW APPARATUS

Nothing to report.

TRAVEL AND TRAINING

ADP PAYROLL

Commissioner Miller still needs access to ADP payroll.

OLD BUSINESS

Election date is Tuesday Dec. 14th, 2021. Discussion regarding petition or letter of intent.

Board agrees that letter of intent is fine. Deadline is Nov. 24th, 2021.

Publish letter of intent in newspaper

FIRE ROADS

A quote from Vincent Ziccolella of Eight-Four-Five for road maintenance was received.

Discussion re same. Will check to see which ones need to be done asap. Also need to find out what a viable road is.

NEW BUSINESS

ACCEPTANCE OF BILLS/VOUCHERS

All bills and vouchers were reviews and approved. Motion made by Commissioner Kaufman 2nd by Commissioner Schramek.

Motion carried.

MEETING ADJOURNED

A Motion to adjourn was made by Commissioner Schramek

2nd by Commissioner Kaufman, Motion carried 4-0. Meeting adjourned at 9:00PM.

Respectfully submitted:

Mia Tagliafierro
District Secretary