

Regular meeting            October 8, 2014

PRESENT:

Commissioners:

J. Klosowski

R. Tassani, Secretary

K. Clair

T. Leather, 1<sup>st</sup> Assistant Chief

R. Tofte

D. Silverblade, President

G. Schramek

M. Liguori, Counsel

J. Toscano

Meg Miller, Treasurer

Chief Bill Rieg Auditors: Oconnor/Davies

The meeting was called to order by Secretary, Renee Tassani at 7 p.m.

The meeting minutes from September meeting were presented by Renee Tassani. A motion was made by Joe Toscano to approve the minutes, 2<sup>nd</sup> by Rick Tofte. All commissioners were in favor.

The vouchers were presented by Meg Miller. A motion was made by Rick Tofte to approve the vouchers, 2<sup>nd</sup> by Joe Toscano, all commissioners were in favor. Voucher #: 10-1 thru 10-67.

Badge #339 was put on 30 days suspension effective 9/30, returning 10/29/14 for disobeying an order of the Chief of the Department.

Badge #E-05 was suspended for 90 days by 2<sup>nd</sup> Assistant Chief, Phil McMurray effective 10/6/14 returning 1/3/15 for various infractions of Brewster Fire Department and Brewster Southeast Joint Fire District by laws.

A Medical Release for Nicholas Zinzer was reviewed. A motion was made by Ken Clair and seconded by Joe Toscano, all commissioners approved.

A Medical Release for Marie Delauder was reviewed. A motion was made by Ken Clair and seconded by Joe Toscano, all commissioners approved.

Gerry Schramek found a problem with the TransCare contract. He spoke with Rob Stuck. We will hold off on approving

Gerry Schramek prepared letters to both Honorable MaryEllen Odell and Honorable James J. Schoenig with regards to snow removal. He asked that Putnam County Highway Department plow and sand the substation and Main House parking lots. Gerry met with Honorable MaryEllen Odell, Fred Pena and Bruce Walker, no feedback has been received. Fred Pena has a concern that large trucks may not maneuver well.

Mike Liguori needs to set a date to take contractors through to view the fire roads. We will be going for RFP for snow removal on an on call basis for fire roads.

AMBULANCE

The radio is missing from the ambulance per Ken Clair. Per John Klosowski we will be another if we can't find it. Kate Frische told Ken it's been missing.

## BUILDINGS

Main Elevator is out of service, parts have been ordered (door is not a stock item), total: \$12,805. The problem is that ice is collecting at doorframe causing rust. Tom Leather suggested pitching it to prevent further damage. A motion was made by Ken Clair and seconded by Joe Toscano to approve service, all commissioners were in favor.

The phone in the elevator needs to be fixed. Tom Leather offered to do this.

## FIRE/EMS EQUIPMENT

Turnout Gear: Mo sent equipment out to be repaired. Total cost: \$1300 for 12 pieces

## FIRE ROADS

Rick Tofte cleared/taken care of with Simons Auto. We are waiting on a price of a dry hydrant from Loumark Plumbing.

Signs to get out on Fire Roads. Kenny Clair gave a price of \$64 per piece (Diamondback) and \$44 per piece (High Density), the 12x18 sign would cost \$45 each

Kenny Clair spoke about Fire Prevention open house being this weekend. Ken will show Meg about pulling recruiting, may do another fundraiser in another 2 years for a trailer.

## INSTALLATION DINNER

Gerry Schramek spoke about the Installation Dinner at Villa Barone, cost is the same, same menu and music. Function will go from 6:30-11 p.m.

LOSAP: Friday p.m. conference call with Mike Liguori, Rick Tofte to find out if there are any problems regarding the 2 Tier Program.

## OSHA MANDATES

Bailout sign-up sheets on board. Ken will look into Department Physician.

## VEHICLE MAINTENANCE

11-1-1	Beginning Mileage: 82,164	Ending Mileage: 83,600
	Replaced engine oil	
11-8-3	Beginning Mileage: 101,238	Ending Mileage: 102,688
	Rear Wiper Broke, parking brake needed a part	
11-1-3	Beginning Mileage: 80,233	Ending Mileage: 81,104
	4 tires, brakes, motor mount, throttle, oil change	
11-5-1	Outrigger is leaking.	
11-2-4	Drafting problem, looks ok now, speedometer replaced.	
11-2-5	Waiting on rollup door.	
11-2-4	Water gauge replaced	

## CHIEFS REPORT

Pulse check seminar: all went

McMurray Sr. can't drive emergency call, non-emergency only.

NY State will not provide books anymore. We need to order 10 books at a list price of \$95 our cost \$88. The next class isn't until 2015. Will followup January 2015.

Hoffman came by for the floor prices in the Ambulance Bay. We are looking at resurfacing. We will put a bond together for December.

11-1-2 car will be here any day.

Any time we have a major storm we need to document damage also to record usage of materials, man power, generator hour usage, broken equipment

The Commissioners Conference is 10/31. They will depart at 7 a.m. and come back at 6 p.m. All Commissioners with the exception of Ken Clair will be attending.

Ambulance Service out on RFD TransCare Bid on it, the contract is the same except an increase in cost (2% per year for the next 3 years). Breakdown: 2015: \$19/hr., 2016 \$19.38/hr., 2017 \$19.75/hr. Gerry Schramek made a motion to accept, seconded by Rick Tofte, this is contingent upon Mike Liguori, Counsel.

Rick Tofte spoke about EMT refresher course through college credit, NY State will send a check for \$300.

O'Connor and Davies came to review a report that they presented to the Commissioners.

Rick Tofte spoke about the Points System. He said for record keeping purposes we need to make sure all points are accurately recorded.

Tom Leather had a question if points can be combined EMS/FIRE the answer was no you cannot.

Gerry Schramek spoke about adopting a resolution to approve opening of a cash account from FEMA. A motion was made by Gerry and seconded by Ken Clair. All commissioners were in favor.

The Girl Scouts requested use of the firehouse for a Mother/Daughter Dance. It was decided not to use the firehouse for these functions. Renee Tassani will contact the Girl Scouts.

Jeff Bergstrom filed for a Wildlife Grant per Tom Leather.

A question was raised if the Brewster Southeast Joint Fire District was healthy. The auditor said:

- We need reserves
- We do proper vouchering/approvals
- We have a procurement policy
- We have controls in place
- We don't have a lot of debt which is good but we don't have a lot of assets

A motion was made to schedule a meeting for October 13 at 7 p.m.

Rick Tofte spoke about Award Pins, he will call Somers to see what they do. He was also looking into Nylon Ribbons for the Explorers.

Uniforms will be inventoried via Red Alert System per Ken Clair.

A motion was made by John Klosowski to adjourn the meeting at 9:30 p.m. Ken Clair seconded this motion. All Commissioners were in favor.

