

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
YEAR END MEETING MINUTES
December 29, 2021**

ATTENDANCE:

COMMISSIONERS:

John Klosowski
A. Gerald Schramek
Steven Kaufman
Martin P. Miller

District Secretary, Mia Tagliafierro
District Treasurer Margaret (Meg) Miller
James DeLawder, Treasurer of Brewster Fire Department

MEETING CALLED TO ORDER

Meeting commenced at 7:04PM.

Regular meeting was suspended to swear in the incoming Chiefs.

Regular meeting resumed at 7:08PM.

PUBLIC COMMENT

James DeLawder asked if each of the Commissioners can view what is in the bank accounts. Bank statements are reviewed at each meeting and if they need to they can be viewed online.

CORRESPONDENCE

All correspondence was read aloud by District Secretary.

COMPUTER/COMMUNICATIONS/RADIOS

Commissioner Miller reported that Global set up all mailboxes and corrected extensions. There is an issue with Verizon service answering machine, so we need to turn off Verizon answering machine but the account predates Commissioner Miller so he is unable to access the account since he does not know the password.

A quote will be presented at a future meeting for the system to become internet based as opposed to copper wire.

Michael Liguori will be getting in touch with Apple to see if there is a different form that the District can sign since we can not use the form they gave us as noted at the last meeting.

Power supply was fixed, there was a part that went bad and auto lock was not working.

Commissioner Clair reported that ComCo will come in to work on portables and mobiles on new rigs and put a repeater into 3-1.

FACILITIES

Main station- AAA came down to change O rings on compressor.

Commissioner Klosowski received a call from the incoming chief about a water leak at substation. There is a water leak at station one from the water fill pump. The pump discharge will be repiped to the east side of the building.

Commissioner Clair reported that he needs to find a structural engineer because the siren needs to be put on a steel base platform.

Chiefs are looking for a dumpster or two for a clean out in January.

Brief discussion regarding surplus equipment. Commissioner Miller said that Kentucky and Tennessee can use anything. There is a caravan leaving on January 6 to bring down equipment.

FIRE AND EMS EQUIPMENT

Motion to purchase ½ rope, O-Ring, stretcher, anchor strap in the amount of \$11,995. From Municipal Emergency Services (MES) made by Commissioner Miller, 2nd by Commissioner Schramek. Motion carried 5-0.

Motion to purchase battery tools from MES for no more than \$35,000 made by Commissioner Clair 2nd by Commissioner Miller. Motion carried.

FIRE PREVENTION

Nothing to report.

INSURANCE CLAIMS/VFBL

Commissioner Schramek reported that there have been a number of injuries and vehicle incidents.

He also reported that the District now has extended cancer coverage so all firefighters are covered.

LEGAL CONTACT/REPORTS

Nothing to report.

LOSAP

Nothing to report. Commissioner Klosowski commended Commissioner Kaufman for his service and the things he did for LOSAP to get it straightened out.

OSHA MANDATES

Everything has been squared away for next year.

Scot pack inspections are scheduled for January. Will be changing all of the batteries.

VEHICLE MAINTENANCE

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	70036	70171	135	
11-1-2				
11-1-3				

11-4-2 inspection and service and 11-5-1 ladder inspection and regular inspection January 3, Jan. 4

11-4-2's work was completed by Patterson auto body.

New cars – bids for lights. Got bids for paint and graphics

Xtreme design for graphics – marked was \$1200 and ghost lettering was \$1100

To paint: Patterson auto- \$8,150 per vehicle

RECRUITMENT AND RETENTION

The mailbox and email group was set up for the recruitment committee.

CHIEF'S REPORT

Will present quotes for new card printer next meeting

Wrap is in bad shape on 11-1-1. Will get quote for new wrap.

NEW APPARATUS

Will contact companies in the new year and review specs.

FIRE ROADS

Progress.

ADP PAYROLL

Will get year-end reports for auditors.

OLD BUSINESS

Discussion regarding line item transfers and adjustments to 2021 budget.
Motion to authorize line item transfers was made by Commissioner Schramek, 2nd by
Commissioner Kaufman. Motion carried.

A motion to encumber \$80,000 to pay trailing bills from 2021 was made by Commissioner
Klosowski, 2nd by Commissioner Miller. Motion carried.

NEW BUSINESS

Discussion re: EMS care since Empress is no longer ambulance service for the District.

ACCEPTANCE OF BILLS/VOUCHERS

A motion to accept all of the bills and vouchers was made by Commissioner Schramek
2nd by Commissioner Clair.
Motion carried.

MEETING ADJOURNED

A Motion to adjourn was made by Commissioner Schramek
2nd by Commissioner Kaufman.
Motion carried 5-0. Meeting adjourned at 8:29PM.

Respectfully submitted:

Mia Tagliaferro
District Secretary