

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
December 30, 2020**

ATTENDANCE:

COMMISSIONERS:

John Klosowski
A. Gerald Schramek
Steven Kaufman.
Martin P. Miller
Kenneth Clair

District Secretary, Mia Tagliafierro
District Treasurer Margaret (Meg) Miller
Michael Liguori, Counsel for District (via telephone)
Michael Bizzaro, Chief
2nd Assistant Chief Michael Miller
3rd Assistant Chief Tom Giambattisto
James DeLawder, Treasurer of Brewster Fire Department

MEETING CALLED TO ORDER

Meeting called to order by District Secretary, Mia Tagliafierro at 7:05PM.

PUBLIC COMMENT

Public comment was offered, and no such comment was made.

APPROVAL OF MEETING MINUTES

A motion to approve the minutes of December 9, 2020 was made by Commissioner Schramek, 2nd by Commissioner Clair.
Motion was carried unanimously.

CORRESPONDENCE

All correspondence was read by the District Secretary, Mia Tagliafierro.

ACCEPTANCE OF BILLS/VOUCHERS

A Motion to approve all bills and vouchers made by Commissioner Miller, 2nd by Commissioner Kaufman.
Motion carried.

APPROVAL OF PERMISSIVE REFERENDUM TO SELL PUMPERS DESIGNATED AS 11-2-4 AND 11-2-5

Motion to approve permissive referendum to sell pumpers designated as 11-2-4 and 11-2-5 made by Commissioner Schramek, 2nd by Commissioner Kaufman
Motion carried.

Joe Dexter attended the meeting per Commissioner Klosowski's request after 11-6-1 sustained damage due to chains during the most recent snowstorm. Joe Dexter stated that driving chained tires on dry pavement is unsafe and in his experience with chained tires, they did a lot of damage to a lot of vehicles. Discussion regarding same. Assistant Chief Miller recommends purchasing chains for all vehicles and training members how to use them and put them on.

Chief Bizzaro mentioned that in the case of another bad snowstorm, 11-5-1 and 11-4-1 will not go anywhere in snow. If they are not chained, then there needs to be an alternative method if the vehicles are needed during snowstorms. The decision was made to do more research and have a vendor appear before the board for presentation.

Commissioner Schramek asked Joe Dexter to look through a very costly vehicle maintenance invoice for routine service. Joe Dexter said most of the service billed seemed unnecessary. Commissioner Clair will follow up.

Chief Bizzaro said that the mechanic found the problem with 11-1-2. The issue is the fuel pump. The fuel pump is on back order but will be available by January 6th, 2021 and has been ordered.

Commissioner Miller asked Joe Dexter to increase time on automatic lights. They are preset so they can't be increased.

COMPUTER/COMMUNICATIONS/RADIOS

Commissioner Miller presented quotes from A-1 Computers and Winslow Technology Group for the 3 computer workstations.

Winslow Technology Group quoted \$4, 271.97.

A-1 Computers quoted \$3,591.00 but was not inclusive of printers.

A Motion to accept quote from Winslow Technology Group for computer workstation in the amount of \$4, 271.97 was made by Commissioner Miller, 2nd by Commissioner Schramek.

Motion carried.

FACILITIES

Commissioner Clair reported that the siren purchased from Mahopac Fire Department was picked up on Monday. Commissioner Clair will get pricing to install later in January and figure out where a crane can be rented from for a few hours for installation and removal of old siren.

FIRE AND EMS EQUIPMENT

New meters will be delivered January 14-21.

Last meeting the 3M 6000 series with p1 filter masks were discussed. Chief Miller suggested that the District purchase them because they are more cost efficient since they last for a year if stored properly. The filters spin off and may be placed in a paper bag for storage until needed again. There is a video on how to properly store them, and Members that would be issued the masks will need to watch. Commissioner Clair will contact Palmer Hardware to see what the cost would be.

FIRE ROADS

Nothing to report.

FIRE PREVENTION

Nothing to report.

INSURANCE CLAIMS/VFBL

Commissioner Schramek said he needs estimates for 11-6-1 for damage that was incurred during snowstorm.

11-1-1 is repaired. The check from the other party's insurance company was received and the repairs were made at no financial impact to fire department.

Commissioner Schramek also reported that the final payment for the New York State insurance overcharge was issued.

Meg Miller, District Treasurer applied for credit for PPE from state insurance fund.

LEGAL CONTACT/REPORTS

A bid from Lyons Development was received for the A/C Repair. It was discussed amongst the Board that they will reopen bids in February. At the advice of counsel a motion to reject all bids and open bids in February, 2021 was made by Commissioner Klosowski, 2nd by Commissioner Clair. Motion carried.

LOSAP

Motion to adopt the LOSAP Resolution awarding active members LOSAP points during the COVID pandemic was made by Commissioner Clair, 2nd by Commissioner Miller. Motion carried.

Resolution is as follows:

BE IT RESOLVED AS FOLLOWS:

The Board of Fire Commissioners of the Brewster-Southeast Joint Fire District hereby determines that, in connection with the awarding of LOSAP points to active members of the Department during the COVID Pandemic and reaffirming its prior resolution after the issuance of the Governor's Executive Orders/Amendment to General Municipal Law, that only those members of the Department who qualified as meeting their Department points for membership for the years 2018 and 2019, with the exclusion of probationary members, shall receive the LOSAP points permitted to be issued under the above referred Executive Orders/Amendment to General Municipal Law in 2020. This Resolution shall remain in effect during the pendency of the pandemic and no new resolutions shall be required to be issued for 2021.

Upon a roll call vote at a duly noticed meeting of the Board, the adoption of the Resolution was as follows:

Commissioner Miller	<u>Yes</u>
Commissioner Kaufman	<u>Yes</u>
Commissioner Clair	<u>Yes</u>
Commissioner Schramek	<u>Yes</u>
Commissioner Klosowski	<u>Yes</u>

Commissioner Kaufman said that the admin to the Chief has been in contact with alpine software and they will add a line on Red Alert for COVID 19 additional points.

There was also a discussion regarding the review of a member's credit in LOSAP. The Board agreed to amend the member's award to reflect 4 additional years of service in accordance with the update received from Gladfelter Speciality benedits Corporation. The member will have his award increased from 13 years to 17 years of service.

OSHA MANDATES

Chief Bizzaro said that bloodborne, hazmat and sexual harassment training will be done on January 14, 2021.

VEHICLE MAINTENANCE

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1				
11-1-2				
11-1-3				

No mileage to report. Everything has been serviced.

RECRUITMENT AND RETENTION

Nothing to report.

CHIEF'S REPORT

Chief Bizzaro reports that a Town resident inquired about their homeowner's insurance increasing due to their ISO rating increasing from 5 to 9. Chief Bizzaro said that the rates were increased due to the residents distance from the nearest fire station and lack of water sources. Chief drafted letter for resident.

There was also a request from a previous member for a birthday drive by. The Board did not approve.

Chief also reports that Badge #744 has been suspended for 30 days.

FUTURE CAPITAL PROJECTS

KG&D will be invited to attend the February Meeting along with Dan Birmingham, Bond Counsel.

NEW APPARATUS 11-8-1

Nothing to report.

TRAVEL AND TRAINING

Nothing to report.

ADP PAYROLL

Commissioner Clair still needs to straighten out District Secretary's overpayment.

GRANTS

Commissioner Miller will contact Grant Guys to open SAM account.

FIRE ROADS

Commissioner Kaufman reports that the fire roads are still in progress.

TREASURERY REPORTS

Meg Miller presented a report re: money to be moved. Will be discussed next meeting.

She also received a fraudulent invoice from MCI via facsimile and will investigate.

A Motion to enter executive session to discuss the disciplinary action of a firefighter was made by Commissioner Klosowski, 2nd by Commissioner Schramek. Motion carried.
Executive session began at 8:27PM.

A motion was made to return to regular meeting at 8:54PM was made by Commissioner Clair, 2nd by Commissioner Kaufman. Motion carried.

As a result of the executive session, a motion was made by Commissioner Schramek, 2nd by Commissioner Clair to extend the suspension of Firefighter Shield #744 until further notice for conduct unbecoming an officer. The member will be requested to appear at the February 10, 2021 Board of Commissioners Meeting. The District Secretary was requested to notify the member via certified and regular mail, and post notices in both houses. Motion carried.

OLD BUSINESS

Nothing to report

NEW BUSINESS

Nothing to report

MEETING ADJOURNED

A motion to adjourn was made by Commissioner Clair, 2nd by Commissioner Miller.
Motion carried 5-0. Meeting adjourned at 8:57PM.

Respectfully submitted:

Mia Tagliaferro
District Secretary