

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING 01-14-19
MINUTES**

CALL TO ORDER: The meeting was called to order at 7:00PM by Commissioner John Klosowski.

ATTENDANCE:

Commissioners: John Klosowski
A. Gerald Schramek
Kenneth W. Clair, Jr.
Steven Kaufman

Chief Moe DeSantis
1st Asst. Chief Michael Bizzaro
2nd Asst. Chief Thomas Giambattisto
Captain Michael Miller

Ms. Jamie Spillane, Esq - District Legal Team Representative

OLD BUSINESS:

- Chief DeSantis gave his report on improvements he employed to ensure the serviceability of equipment and vehicles. Among his suggestions, Chief DeSantis recommended to look into purchasing a Paging and Reminding Module for the department's Red Alert System. He estimated the cost of this module to be approximately \$3750.00. He will look into this further and provide more information for the Board at the February meeting.

NEW BUSINESS:

- Commissioner Klosowski discussed new equipment quotes he received from MES. This will be further discussed at the February Board meeting.
- Commissioner Schramek presented a written proposal provided by Insite Engineering for professional services relating to an upcoming capital project. This proposal was reviewed by legal counsel and approved for adoption. MOTION by Commissioner Klosowski, SECONDED by Commissioner Clair was made to retain Insite Engineering to assist the District. – MOTION CARRIED 4-0
- Commissioner Schramek presented a written quote from Robert Green Auto and Truck Dealers for a 2019 model 3500 Ram 4x4 pick up truck as described within the written document. Said vehicle is a replacement for the existing 11-8-3 and is listed on the Onondaga Statewide Bid #7974 at a net

cost of \$42,088.95. The paperwork relating to this purchase was reviewed by legal counsel and approved for adoption. MOTION by Commissioner Schramek, SECONDED by Commissioner Kaufman was made to purchase the vehicle as outlined. MOTION CARRIED 4-0

- Captain Michael Miller addressed the Board on a number of topics. They included:
 - A recommendation to purchase two undercarriage washers to clean vehicles having an estimated cost of \$100 each;
 - A request to replace a tool bag with hand tools for engine 11-2-5;
 - A request to purchase gear bags for each active member;
 - A request to replace helmets as needed;

He also discussed and stressed to need for enhanced communication among the firematic officer ranks and discussed an issue surrounding our paid EMS crew.

As a result, these recommendations will be further discussed with Chief DeSantis and his assistants. Commissioner Klosowski will address the replacement of tools for 11-2-5.

USE OF FACILITIES: Chief DeSantis reported the requests for the use of fire headquarters. They are: March 10, 2019 – Blue Vests meeting and April 17, 2019 – Putnam County Chiefs Assn. Meeting. Both requests were approved.

ADJOURNMENT: MOTION by Commissioner Klosowski, SECONDED by Commissioner Clair to adjourn the meeting. MOTION PASSED 4-0

Respectfully submitted:
Commissioner A. Gerald Schramek
Secretary ProTem