

Regular Meeting

December 11, 2012

PRESENT: Commissioners:
J. Klosowski
K. Clair
R. Tofte
G. Schramek
T. Palmer

P.Frische,Secy.
M. Liguori,Counsel
M. Miller, Treasurer
Pres. V. Butler
1st Asst.Chief Rieg
Chief D. O'Hara
P. McMurray
T. Giambattista

The meeting was called to order by Chairman J. Klosowski at 7:00 PM.

A **MOTION** was made by J. Klosowski and seconded by G. Schramek to approve the minutes of the November 13 meeting. The motion was approved by all commissioners present. (T. Palmer, K. Clair absent)

After reviewing all the bills presented by the treasurer, a **Motion** was made by R. Tofte and seconded by G. Schramek to approve payment for all bills. The motion was approved by all commissioners present. (T. Palmer, K. Clair absent). Vouchers included voucher #'s 12-01 to 12-58 with A200 totaling 2,679.08 and A400 totaling \$49,697.60.

A letter was received from Tom Leather requesting reinstatement to the department. Two checks were enclosed to cover the cost of dues for 2012 and 2013. A letter will be sent asking T. Leather to call Chief Rieg for details regarding classes, physicals, etc.

J.Klosowski states Guard Tech will be here tomorrow for the door. All department business is to be done on department computers not personal computers.

K. Clair states the electrician was finishing up the lights at the Main House. He ordered 2 yards of item 4 to be put down around the clothing bins. Painting is done outside.

T.Palmer states the only issue at the substation was a clogged toilet and that the curtains are up on the patio.

J.Klosowski stated that we are out of pagers Ten more are ordered at a cost of \$3,940 and will be in by end of January.

There are some funds left over from fire prevention and will be rolled over to next year.

T. Palmer is exploring other locations for the Installation Dinner.

Regarding insurance claims, K. Clair states that there were six more for storage unit fire.

T.Palmer stated that for this upcoming year, the tanker should be a priority.

OSHA mandates satisfied as per chief O'Hara. Physicals will be scheduled in March, Possibly with two dates in March and two in April.

K. Clair states that the chiefs' cars have been serviced. All inspections are done with the exception of the ladder test.

G. Schramek stated that he is exploring the possibility of Comcast commercials regarding recruitment and retention.

Bids were opened for skid mount pump: 1. CET (MES) \$9700.00. subject to sales tax and shipping. Shipping to total an additional \$3,000. 2. Kimtek Corporation also includes foam at a cost of \$9,360.00. This comes with a hose trough and a long board and stokes. They do not install. We can pick it up. 3. RKO will build it to fit at a cost of \$18,900.00.

A Motion was made by T. Palmer and seconded by G. Schramek to accept Kimtec's bid. The motion was approved by all commissioners present.

R. Tofte will get appraisals on the Brush Truck.

Work on the Back Room will go out to bid in February. R. Tofte will be the liaison to the fire department. Discussion took place regarding the cost covered by the Fire Department vs. BSEJFD. V. Butler discussed FASNY's interest in the hose cart. Chief O'Hara stated that the hose cart is part of the Brewster Fire Department's history and should stay in Brewster.

A Motion was made K. Clair and seconded by G. Schramek to put it out to bid

A discussion took place regarding the boat. Chief Rieg has information on an ATV. G. Schramek discussed possible outside funding

G. Schramek states he has not had a response from the elected officials he has contacted regarding the 911 steel.

J. Klosowski asked that Meg Miller will look into auditing services bids.

J. Klosowski asked that the new officers who are assigned be qualified for the rig on which they are riding. His opinion is that no firearms are to be allowed in department vehicles.

J. Klosowski states that dates for the Live Burns must be requested now. Chief Rieg states he will call tomorrow.

Organizational meeting will take place on Jan 2.

Chief Rieg states he spoke to Michael Miller today and will set up the blood borne pathogens class, Hazmat, fobles, etc. M. Liguori states he advised Miller's attorney as to what classes he has to take. He is not inservice and cannot ride until he has these courses. Chief O'Hara states he will not get his gear and points until the requirements are met.

Chief O'Hara thanks everyone for their hard work and that we are all part of this department and in it together. He will still be here doing calls and here for the department.

J. Klosowski extends his thanks to Chief O'Hara for his service.

K. Clair states there was a question about a heating bill contract covers maintenance and not service calls. There was discussion regarding the type of contract that would best suit the department. G. Schramek requested different quotes. T. Palmer requested an itemized list.

K. Clair discussed the property on Route 312. Part of this possibly may be used for training.

J. Klosowski discussed the certifications by ISO

V. Butler stated that there is some food left over possibly to be used for an appreciation dinner. Discussion took place regarding the dinner.

The meeting was adjourned at 8:07 to go to Executive Session. Normal business resumed at 8:32. There being no further business, the meeting was adjourned at 8:34.

Respectfully submitted,

Patricia Frische
Secretary, BSEJFD

Regular Meeting

December 27, 2012

PRESENT: Commissioners:
J. Klosowski
K. Clair
R. Tofte
G. Schramek

P.Frische, Secy.
Chief D. O'Hara
2nd Asst. Chief Ratajack

The meeting was called to order by Chairman J. Klosowski at 9:00 PM.

A **MOTION** was made by J. Klosowski and seconded by K. Clair to approve the minutes of the December 11 meeting. The motion was approved by all commissioners present.

After reviewing all the bills presented by the treasurer, a **Motion** was made by R. Tofte and seconded by J. Klosowski to approve payment for all bills. The motion was approved by all commissioners present. (T. Palmer, K. Clair absent). Vouchers included voucher #'s 12- 74 to 12-96 with A200 totaling \$9,332.21 and A400 totaling \$27,495.80.

Discussion took place regarding the vehicle exhaust at Station 1. It will be repaired on Thursday.

Discussion took place regarding apparel for next year.

Location for Installation dinner to be discussed.

Physicals are to be scheduled. OSHA mandates will be discussed next year.

K. Clair states 11- 7-1 is going to Lisi's tomorrow for a flat and a blown seal. 11-2-3 and 11-2-5 will be repaired by Ruscon.

R. Tofte states the work on the Back Room will be going out to bid which will be opened in February.

R Tofte will contact Kimtec to give them specifications and measurements on the Skid Mount. Department members will pick it up so cost will drop to \$8,800.00. from \$9,300.00.

Gear fitting will take place on January 7 at 7:00 at Station 1. Discussion took place regarding gear being issued to the Explorers in light of the shortage of gear.

Discussion took place regarding Red Alert.

A **MOTION** was made by J. Klosowski and seconded by K. Clair to accept resolutions proposed by the treasurer:

1. Encumber \$49,400.00 for trailing invoices that cover 2012 expenses but are received in 2013 including \$8,800.00 and the \$4,400.00 balance to be put in capital reserve account after all 2012 bills have been paid.
2. To allow the Treasurer to pay the Tompkins credit card invoice and the Comcast bill when they are received.
3. Transfer \$158,755.00 from the Operating Account to the Capital Reserve Fund per the 2012 budget.
4. Make the following adjustments to the budget lines:
 - a. Move \$19,000.00 from 200 (equipment) to 435 (Commissioners)
 - b. Move \$4,000.00 from 467 (EMS Contract) to 435 (Commissioners)
 - c. Move \$15000.00 from 415 (Electric and Natural Gas) to 45 (Building and Property Repair)
 - d. Move \$3867.00 from, 465 (Physicals) to 445 (Building and Property Repair)
 - e. Move \$4693.00 from 405 (Travel) to 445 (Building and Property Repair)
 - f. Move \$8,000.00 from 200(Equipment) t 445 (Building and Property Repair)

- g. Move \$21,905.00 from 460 (Vehicle Repair) to 445 Building and Property Repair)
- h. Move \$5060.00 from 459 (Fire Prevention) to 410 (Insurance)
- i. Move \$2581.00 from (416 (Water) to 410 (Insurance)
- j. Move \$3795.00 from 450 (Firefighter Supplies) to 446 (Building renovation)
- k. Move \$2708.00 from 510 (Service Awards) to 465 (Professional Fees)
- l. Move \$1731.00 from 415 (Electric and Natural Gas) to 465 (Professional Fees)

The **Motion** was passed by all Commissioners present.

A Discussion took place regarding the need for better IT support in a timely manner. Several options were discussed.

A **MOTION** was made by G. Schramek and seconded by K. Clair to Motion to adjourn. There being no further business, the meeting was adjourned at 9:35

Respectfully submitted,

Patricia Frische
Secretary, BSEJFD