

**Regular Meeting:** February 8, 2017

PRESENT:

Commissioners:

J. Klosowski  
G. Schramek  
K. Clair  
J. Toscano  
S. Kaufman

M. Liguori, Counsel  
P. McMurray, Jr., Chief  
M. DeSantis, 1<sup>st</sup> Assistant Chief  
M. Bizzaro, 2<sup>nd</sup> Assistant Chief  
B. Colombraro, President  
Kate Frische  
Jeff Bergstrom, Vice President  
Robert Stuck, EMStar

Andy Rudin, EMStar

M. Miller, Treasurer  
R. Tassani, Secretary

Meeting called to order by Renee Tassani at 7:05 p.m.

The meeting was open for comment to the public, but there are none.

The meeting minutes of January 11 were reviewed. A MOTION was made by K. Clair, 2<sup>nd</sup> by J. Toscano to approve the minutes. A rollcall was taken and all approved.

Voucher # 02-01 through 02-68 were presented and reviewed. A MOTION was made by J. Klosowski, 2<sup>nd</sup> by G. Schramek to approve the vouchers. A rollcall was taken and all approved.

CORRESPONDENCE READ:

The following Applications for membership were reviewed:

Kevin Durmer  
Walter Melendez  
Ryan VonDietsch  
Kurt VonDietsch

A MOTION was made by K. Clair, 2<sup>nd</sup> by J. Klosowski to approve with the contingency that the Board and Chiefs and Training officer review this with the applicants. A rollcall was taken and all present approved.

Robert Stuck presented from EMStar Ambulance a ePCR system which runs on Windows using a tablet. The system is called ZOLL. The initial one time setup fee for this would be \$3500 with a charge of \$1.25 per PCR. This would take care of the PCR's being sent to the state and ensure accurate record keeping. All records would go to their server which the Fire Department would still have access to.

A MOTION was made by G. Schramek, 2<sup>nd</sup> by K. Clair to work with EMStar as above. A rollcall was taken and all present approved.

COMPUTER/COMMUNICATIONS/RADIOS

A1 Computer will set up with the cable company to have the TV repaired at the sub station commissioners office.

A base and cable has been ordered we we can program the minitor V pagers.

11-8-3 will have to be reprogrammed once the Chiefs car is back from the body shop.

#### FACILITIES

The elevator in the Main House is broken.

The Fire Department will purchase a frig and microwave will be purchased for the day room at station one.

#### FIRE AND EMS EQUIPMENT

Scott Packs will be tested. J. Klosowski has 2 Scott Packs and will be doing gear inspections along with Dave Beshears.

A MOTION was made by G. Schramek and 2<sup>nd</sup> by K. Clair that based on documentation provided by Chief McMurray for surplus equipment that we can dispose of or sell. A rollcall was taken and all approved.

#### FIRE ROADS

Signs are ready per J. Toscano

#### FIRE PREVENTION

No new business.

#### INSURANCE CLAIMS/VFBL

There are 2 outstanding claims.

#### LEGAL CONTACT/REPORTS

Mike Liguori spoke to the underwriters of VFIS and they will cover us as long as a the member is at a sanctioned firematic activity. If any member is injured on duty the coverage begins. The source of coverage is VFBL (workmens compensation). The firefighter can't sue the county for ordinary negligence, however, they can sue for gross negligence. There will be a one year contract which releases liability from the county and the district. A

MOTION was made by G. Schramek, 2<sup>nd</sup> by J. Toscano to sign this contract for a one year period with the county. A rollcall was taken and all approved with the exception of K. Clair who abstained.

Gerry Schramek spoke with Dave Bruen who assured him that there would be coverage for those that would need it for errors and omissions. Also, if a member goes to a call and they do something negligent causing them to get sued, the member will be covered.

Mike Liguori will be drafting a zero tolerance letter for harassment.

#### LOSAP

Officers and Deputy Chiefs were given 25 points under the LOSAP Program.

#### EQUIPMENT/FABRICATION

## OSHA MANDATES

Blood Born and Mahatma – ½ the department took already.

## VEHICLE MAINTENANCE

Work orders will need to be submitted by Joe Dexter outlining specifically what work he did regarding his mechanics job and separate work orders outlining what time was spent and what was done for the maintenance part of his job.

Annual apparatus inspection/service, K. Clair is working with Joe Dexter.

	Beginning	Ending Mileage
11-1-2	4260	6180
11-8-3	108,098	109,054 (January-February)
11-1-3	2,495	4,260 (December-January)
11-1-3	4260	6130 (January-February)
11-1-3	35,519	36,408 (Mike Bizzaro)

## RECRUITMENT AND RETENTION

No new business.

## CHIEF'S REPORT

Classes are available for members through VFIS at little cost.

Physicals are being scheduled for March/April.

Just as information, Cleaners will rent out turnout gear for \$30 jacket/\$30 pants per member, per month.

Chief McMurray submitted a list of surplus supplies.

Chief McMurray requested needing Scan Snap system, he will price it out.

Old files in the chiefs office, can they be purged? This will be looked into. The attic needs to be gone through as well.

Chief looked into a course called Modern Firefighter. He would like to enroll 15 members at a cost of \$300 total.

A MOTION was made by J. Klosowski, 2<sup>nd</sup> by J. Toscano to approve this expenditure. A rollcall was taken and all present approved.

Chief would like to look into enclosing the back patio at station 1. He will price this out.

Chief would like to purchase rain gear for those members that typically only drive.

The Nutbusters is scheduled for March 12, 2017.

The Putnam County Volunteer Fire Association is May 22, 2017.

Mike Neuner Memorial Training is June 3. It likely will be held at BHS but we will need insurance, G. Schramek will look into it.

There will be a Special Meeting with KG&D Architects on February 13, 2017 at 7:30 p.m. at the Main House. Financial Leasing to be discussed at this meeting.

EMS

No new business.

#### TRAINING & TRAVEL

No new business.

#### FUTURE CAPITAL PROJECTS

No new business.

#### NEW APPARATUS

A MOTION was made by J. Klosowski, 2<sup>nd</sup> by G. Schramek to purchase brush truck from the Capital E Reserve monies from Seagrave at a cost of \$199,354.00. The chassis needs to be paid in full when delivered to the factory at a cost of \$40,000.00. The remaining cost is due when delivered. A rollcall was taken and all present approved.

#### TRAINING & TRAVEL

No new business.

A MOTION was made by J. Klosowski, 2<sup>nd</sup> by G. Schramek to go into Executive Session for a Personnel Matter at 9:25 p.m.

At 9:45 p.m., the meeting resumed.

A MOTION was made by J. Klosowski, 2<sup>nd</sup> by G. Schramek to go into Executive Session for a Personnel Matter at 9:48 p.m.

At 10:02 p.m. the meeting resumed.

From 10-10:15 p.m.:

Jeff Bergstrom was told how to deal with a person not working or living in the district that wants to join. Also being a past member of another fire department.

A MOTION was made by J. Klosowski, 2<sup>nd</sup> by K. Clair to adjourn at 10:15 p.m.