

Regular Meeting

March 11, 2015

PRESENT: Commissioners:

J. Klosowski  
G. Schramek  
R. Tofte  
J. Toscano

T. Leather, Chief  
D. Goodwin, President  
A. Jacobs, Vice President  
M. Liguori, Counsel  
M. Miller, Treasurer  
R. Tassani, Secretary

Renee Tassani called the meeting to order at 7:00 pm.

The meeting minutes from the Regular Meeting of February 11 were reviewed. A MOTION was made by G. Schramek, 2<sup>nd</sup> by R. Tofte to accept the minutes, R. Tassani took a rollcall: J. Klosowski: approved, G. Schramek: approved, R. Tofte: approved, J. Toscano: approved.

Meg Miller presented the bills. A MOTION was made by J. Klosowski, 2<sup>nd</sup> by R. Tofte approve, R. Tassani took a rollcall: J. Klosowski: approved, G. Schramek: approved, R. Tofte: approved, J. Toscano: approved.

A letter from Michael Lavery regarding a piece of the World Trade Center which will be mounted at the Brewster Fire house. This was obtained through the efforts of Gerry Schramek. The correspondence for this will be filed by Renee Tassani at the substation.

Reviewed a letter from Keith Napolitano stating that his job provides him with a physical and he would like that to serve as his physical for the fire department. This is not acceptable, he must take the physical provided by the fire department.

A letter from Matthew Morris was read informing the Board that he will be taking a Leave of Absence for personal reasons.

A letter from MES: Municipal Emergency Services was read which stated that our Scott Air Packs are due for testing. John Klosowski will take care of this.

#### COMPUTER COMMUNICATION

Rick Tofte spoke with Peter Fiotti today regarding our systems. He said our server is 10-12 years old and could go at any time. Rick spoke about Peter coming in for an 8 hour day and looking at our firewall system and administrative system as well.

A MOTION was made by R. Tofte, 2<sup>nd</sup> by J. Toscano to get a proposal, R. Tassani took a rollcall: J. Klosowski: approved, G. Schramek: approved, R. Tofte: approved, J. Toscano: approved.

Ken is looking into changing modem/phone/telephone and going with Verizon.

## FACILITIES

The parking lot light is out.  
The generators for both buildings are due for service.

## FIRE/EMS EQUIPMENT

Jackets were measured, shorts and 4 pairs of firefighting gear were quoted.

A MOTION was made by J. Klosowski, 2<sup>nd</sup> by J. Toscano to make the purchase, R. Tassani took a rollcall:

J. Klosowski: approved, G. Schramek: approved, R. Tofte: approved, J. Toscano: approved.

R. Tofte spoke about when gear reaches 10 years old (from Manufacturers date) it needs to be condemned. Rick will look further into this.

## FIRE PREVENTION

A donation was made from NYSEG.

The range in the substation kitchen is being worked on.

## AWARDS

Ken recommended pants/shorts/golf shirts as awards. Each member could choose 2 out of the 3. Rick Tofte will get the prices. This will be further discussed at the April meeting.

## INSTALLATION DINNER

This year we will not be using the sign in book. Instead, the RSVP cards will serve as our record of who was in attendance.

## INSURANCE CLAIMS

Rick Tofte reviewed a Workmen's Compensation claim for Dawn Pasquale.

## TRAVEL

Travel policy was discussed. Regarding meals, it will now be required to give receipts for all meals. Meg asks that all travel expenses be submitted in a timely manner. Meg will have the travel policy put on the website. At our next Regular Meeting we will discuss making the following change to the travel policy: If you travel within 100 miles and would like to stay

overnight, prior approval from the Board is required.

## LOSAP

Evaluation will be mailed at the end of the week per Rick Tofte.

Renee Tassani will send letters to ESIP and Penflex thanking them for coming to see us and we will touch base with them again in 1 year.

A Special Meeting has been scheduled for April 20, 2015 to discuss dropping Life Insurance for new members, starting a 2<sup>nd</sup> Tier changing the entitlement age to 65 and also years to a maximum of 30 years rather than 40. We will also discuss those members who haven't made the points for 2 consecutive years.

## OSHA

The Harassment Meeting is on for March 19, all members must attend. Chief Leather is working on a list of Members that are out of service.

## VEHICLE MAINTENANCE

11-7-1 will be going for bumper/front end work, back March 26 or March 27.

2-3 has air brake problems, dropping pressure.

Tail Light on Phil McMurray's car is out.

Vehicle #	Beginning Mileage	Ending Mileage
11-1-3	90,360	92,542
11-1-1	3,222	4,405
11-1-2	84,938	86,505

Vehicle Inspection Reports will be implemented.

Chief Leather presented an Application for a new member, Sheri Citrone. The application was reviewed. A MOTION was made by R. Tofte, 2<sup>nd</sup> by J. Toscano to accept her application, R. Tassani took a rollcall: J. Klosowski: approved, G. Schramek: disapproved, R. Tofte: approved, J. Toscano: approved.

A Medical Clearance report was read for Keith Napolitano.

The Board went into Executive Session at 8:52 p.m. and returned at 9:20 p.m.

A MOTION was made by R. Tofte, 2<sup>nd</sup> by G. Schramek to adjourn the meeting, R. Tassani took a rollcall: J. Klosowski: approved, G. Schramek: approved, R. Tofte: approved, J. Toscano: approved. Meeting adjourned at 9:25 p. m.