

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
March 29, 2021**

ATTENDANCE:

COMMISSIONERS:

John Klosowski
A. Gerald Schramek
Steven Kaufman.
Martin P. Miller via telephone
Kenneth Clair

District Secretary, Mia Tagliaferro
District Treasurer Margaret (Meg) Miller
1st Assistant Chief Thomas Giammatisto
2nd Assistant Chief Michael Miller
Tom LaPerch
Jim Schoenig
Ted Cutler
Harold Lepler

MEETING CALLED TO ORDER

Meeting commenced at 7:00PM

PUBLIC COMMENT

Public comment was offered and no such comment was made.

VILLAGE OF BREWSTER REVITALIZATION PRESENTATION

Ted Cutler from Tecton Architects, Jim Schoenig and Harold Lepler attended to present an early concept of the Village of Brewster Revitalization project.

The presentation included an overview of the construction, design, code and fire plan review.

An overview of the plans consisted of:

Phase 1 & Phase 2 of the residential and commercial buildings across Main Street;

450-500 car parking structure;

380-400 residential units and artists' lofts;

Courtyards, patios, rooftop lounge;

Retail, dining, brewery;

Revitalizing Main Street by burying power lines to improve aesthetic and response;

Strong connection to train station; and

Link to parks and natural feature.

Commissioner Schramek asked if any provisions would be made for additional fire hydrants. Provisions for additional hydrants would be made and the developers would look to the District for guidance on where to place them.

2nd Chief Assistant Miller asked if the buildings would have sprinklers and if the District and Department will be able to work with them as far as where the Fire Department connection will be. He was advised that the all of the buildings will have sprinklers and yes, they will be working with them. Mr. Lepler said they anticipate that they will need to work with the Department and the design team so the Department will be able to get large rigs around and have proper stability when trying to raise ladders.

Assistant Chief Miller also asked if sprinklers will be in each unit or just in hallways. Sprinklers will be in every unit because it is a commercial building.

Commissioner Schramek mentioned that he would like to make sure we have available resources because this project does have an impact on the Fire District.

Assistant Chief Miller asked if there would be any access to courtyard for the Fire Department. The assumption was that hydrants would be placed where they needed them, and as plans are developed they will be looking for input from the Department and District.

Commissioner Schramek mentioned that the Village of Brewster has older water mains, and asked if the infrastructure in the water main will be able to handle the additional hydrants and pressure? Additional hydrants will not impact capacity of pressure.

Assistant Chief Miller asked if the buildings will have elevators and if they will be able to accommodate stretchers. There will be elevators that should be able to accommodate stretchers.

Asst. Chief Miller mentioned that it would be helpful to the Department if all of the elevators had the same key so the Department could access them when needed.

Assistant Chief Miller also asked if there will be an exit stairwell for people to get up to the roof. He was advised that yes, there would be a stairwell because egress is needed.

Attorney Liguori mentioned it would be helpful for the board to appoint a liaison for this project so all plans can be communicated.

AUTHORIZATION RE: TREASURER'S REQUEST FOR NEW COMPUTER COMPATIBLE WITH QUICKBOOKS 2021 FOR TAX RECORDING PURPOSES

Meg Miller, Treasurer for District requested a new computer that will be compatible with Quickbooks 2021 for tax recording purposes.

Authorization for up to \$2000 office suite software
Quickbooks 2021
And computer to be roughly \$600

A motion to authorize purchase of new computer compatible with office suite software and quickbooks 2021 for up to \$2,000 was made by Commissioner Schramek, 2nd by Commissioner Kaufman. Motion carried.

**AUTHORIZATION TO EXTEND GRANTING OF LOSAP POINTS DURING THE
EXTEND OF THE PANDEMIC 2021.**

A Motion was made by Commissioner Schramek to extend the granting of LOSAP points during the extent of the pandemic for 2021, 2nd by Commissioner Kaufman.

Motion carried.

MEETING ADJOURNED

A Motion to adjourn was made by Commissioner Schramek, 2nd by Commissioner Kaufman.

Motion carried 5-0. Meeting adjourned at 7:48PM.

Respectfully submitted:

Mia Tagliaferro
District Secretary