

Regular Meeting: March 9, 2016

PRESENT:

Commissioners:

J. Klosowski

T. Leather, Chief

K. Clair

P. McMurray, Jr., 1st Assistant Chief

G. Schramek

A. Jacobs, Vice President

R. Tofte

M. Miller, Treasurer

J. Toscano

R. Tassani, Secretary

C. Spagna – A1 Computers

I.

A Medical Clearance, dated February 17, 2016 for Sheri Citrone for Interior Clearance was presented. A

MOTION was made by K. Clair to accept and 2nd by J. Klosowski, a rollcall was taken and all Commissioners approved.

A Medical Clearance, dated March 2, 2016 for Phil McMurray, Jr. for Driver and Support Clearance was

presented. A MOTION was made by J. Toscano to accept and 2nd by J. Klosowski, a rollcall was taken and all Commissioners approved.

A Medical Clearance, dated March 2, 2016 for Greg Ermann for Interior Clearance was presented. A MOTION

was made by R. Tofte to accept and 2nd by K. Clair, a rollcall was taken and all Commissioners approved.

COMPUTER/COMMUNICATIONS/RADIOS

Regarding I/T Contractors, two quotes were obtained. Charles Spagna from A1 came to present at 7:30 p.m. The site audit was completed. He states that our systems have been configured correctly and we are up to speed. He recommends that we get additional drive space for our server. He also recommends that we go with off-site backup option. The rack needs to be cleaned up. The network equipment needs to be moved over. Everything needs to be labeled so we know what's what. He would like to come once a month for maintenance. The additional cost for off-site backup depends on our usage, rough estimate of between \$50-\$100 per month going by other districts. All work to be done regarding I/T needs to be approved by J. Klosowski or K. Clair before being done. A MOTION was made by K. Clair, 2nd by J. Toscano to approve going ahead with AICS Business Technology Service. A rollcall was taken and all Commissioners approved.

The fax at Station 1 is not working. Meg will call to order another fax line.

J. Klosowski ordered red pagers, the black were out of stock.

FACILITIES

The Freezer at the Main House needs maintenance, either a new compressor (approximately \$1175 which includes a 4 year warranty) or buy a new one (\$3750 including installation and delivery). A MOTION was made by R.

Tofte, 2nd by J. Toscano, for the Fire District to pay 50% of the compressor for the freezer and the Fire Department will match their 50% for the compressor (on behalf of the Brewster Fire Department, Albert Jacobs agreed) a rollcall was taken and all Commissioners approved.

K. Clair made another call to NYSEG regarding the light that is not working outside. We've had demo going on at Station 1. Pete from Clarion spoke with Ken about a drop ceiling which they don't do. Albert Jacobs spoke about the condition of Station 1. The Main House has been completed and now it's time to update Station 1.

G. Schramek discussed the proposal from KG&D Architecture with M. Liguori (a cost of \$12,800).

Michael Liguori reviewed the proposal and approved it for Board consideration.

A MOTION was made by G. Schramek and 2nd by K. Clair to retain KG&D Architecture. KG&D's proposal covered giving us 3 estimates:

- 1-Quick fix of the building.
- 2-Bring the building up to date, renovation.
- 3-Tear the building down and rebuild.

Station 1: Per K. Clair we need to get the floor drain fixed. G. Schramek suggested having KG&D look at it.

R. Tofte is looking into the purchase of a new lawn mower and hedge trimmer.

The Garbage contractors were brought up but this will be tabled for the April meeting.

Cleaning: It was decided in that one cleaner will be used for main house, moving the Station 1 cleaner to the Main House since Station 1 is under construction.

FIRE AND EMS EQUIPMENT

Two test sets came in. One jacket looks a little long, but R. Tofte said it's the way it's supposed to fit.

The new stretchers are due to be delivered April 18, 2016 per Albert Jacobs.

FIRE ROADS

R. Tofte and K. Clair will work on signs this year.

FIRE PREVENTION

Nothing new to report.

INSTALLATION DINNER

Nothing new to report.

INSURANCE CLAIMS/VFBL

Nothing new to report.

LEGAL CONTACT/REPORTS

Nothing new to report.

LOSAP

Points are up to date through January 31, 2016 per Rick Tofte. Effective March 1, 2016 we will all be on Group Life Insurance, the premium is: \$259,721,56 for the LOSAP Program.

EQUIPMENT/FABRICATION

Red Truck Sales will come in and give appraisals for selling and trading.

Chief Leather sent a letter to T. Tuohy regarding equipment.. P. McMurray will reach out to him.

OSHA MANDATES

Progressing, still looking into Harassment...possibly doing this online.

Physicals will be April 24 and 25 this is the last opportunity to get your physical on site. Every effort needs to be made to do so.

VEHICLE MAINTENANCE

Franks Repair did Tire Replacement on Phil's car.

K. Clair received quotes from Ruscon for service on 11-5-1: \$2550
Hudson Valley Fire Equipment \$500 (which doesn't include fluids/filters)

It appears that Hudson Valley's quote is not complete.

K. Clair also received quotes for 11-2-5 from Ruscon: \$1750
Hudson Valley Fire Equipment: \$400 (not including fluids/filters)

Again, Hudson Valley quote doesn't appear to include all that Ruscon's covers.

J. Klosowski recommends letting Hudson Valley do 11-2-5 and Ruscon do 11-2-3.

The Ambulance and Commissioners car have been inspected.

The possibility of replacing the Chiefs car was discussed. The option of going with a 2016 Tahoe - \$31000 or a Ford Edge which G. Schramek is pricing out.

| Truck | Beginning Mileage | Ending Mileage | Total Monthly Mileage | Fuel Used |
|-----------|-------------------|----------------|-----------------------|------------|
| 11 – 1- 2 | 95491 | 96786 | 1295 | 18.79 gal. |
| 11 – 1- 3 | 116002 | 117803 | 1801 | 164.5 gal. |
| 11 – 1- 1 | 23262 | 24285 | 1023 | 75.11 gal. |

EMS

G. Schramek spoke about our new contract for EMS, we are now using EmStar There will be no increase in price. The date of coverage began February 29, 2016 and will go through December 31, 2016. We will send out an RFP in October, 2016. A MOTION was made by G. Scrameck and 2nd by R. Tofte to accept EmStar as our new EMS Company, a rollcall was taken and all Commissioners approved.

TRAINING & TRAVEL

A discussion ensued about County Teams. Members are not covered if they go out of district on a county team. Chief Leather requested that the Board send a letter to the County to get the members of the Fire Department

covered when they are responding to County Specialized Teams. The Deputy Fire Coordinator is not covered at this time. A MOTION was made to authorize Gerry Schramek to write a letter to the County Executive informing her of the situation and requesting county insurance coverage for our members participating on those teams.

G. Schramek made a MOTION to secure insurance for the members of the County Specialized Teams Deputy Coordinator, J. Toscano 2nd this motion and a rollcall was taken and all Commissioners agreed.

Chief Leather approached the Board with a request to purchase a desk for the Chief's Room for the Records Officer. A MOTION was made by G. Schramek to approve this expenditure and 2nd by K. Clair, a rollcall was taken and all Commissioners approved.

Payroll: The ADP proposal was discussed. A MOTION was made by R. Tofte, 2nd by K. Clair to move ahead with this proposal. A rollcall was taken and all Commissioners approved.

At 9:25 p.m. a MOTION was made by G. Schramek and 2nd by R. Tofte to go into Executive Session to discuss a Personnel matter.

At 9:35 p.m. Executive Session ended.

At 9:45 p.m. a MOTION was made by R. Tofte, 2nd by K. Clair to go into another Executive Session regarding a Personnel Matter.

At 9:55 p.m. the Executive Session ended. R. Tassani will be writing a Memo to Chief Leather that Effective immediately, District Cars cannot be taken out of district for work purposes. This memo supersedes the existing policy of the District.

J. Klosowski made a MOTION to adjourn the meeting at 10:05 p.m.