

**Regular Meeting:** April 12, 2017

PRESENT:

Commissioners:

J. Klosowski

K. Clair

J. Toscano

S. Kaufman (via phone)

M. Liguori, Counsel (via phone)

P. McMurray, Jr., Chief

M. DeSantis, 1<sup>st</sup> Assistant Chief

B. Colombraro, President

M. Miller, Treasurer

R. Tassani, Secretary

Loretta, Bruen, Deldin & Didio

Paul Didio, Bruen, Deldin & Didio

Dan Hong, Global Custom

Integration

Meeting called to order by Renee Tassani at 7:00 p.m.

Paul Didio presented a list of changes that were made to our insurance policies. The total savings was \$4,130.00. Detailed documentation is on file.

A MOTION was made by J. Toscano, 2<sup>nd</sup> by K. Clair to accept said changes, a roll call was taken and all present approved.

Meg Miller reviewed the bills for the month. Voucher numbers: 04-01 through 04-52. A MOTION was made by K. Clair, 2<sup>nd</sup> by S. Kaufman to accept the bills, a roll call was taken and all present approved.

CORRESPONDENCE READ:

A letter from the Ladies Auxillary listing the officers for the year was read.

A letter from Jeffrey Chiara requesting that he remain active even though he has since moved out of state was reviewed. The Board recommends that Jeff be removed as per the by laws. A letter will go out to Jeff

COMPUTER/COMMUNICATIONS/RADIOS

Dan Hong of Global Communications presented regarding 19 cameras that were installed. He recommends adding another 4. The total cost for 3 bullet cameras and one dome including labor is

\$2270. A MOTION was made by K. Clair, 2<sup>nd</sup> by J. Klosowski to approve this expenditure. A roll call was taken and all present approved.

Meg Miller will be contacting the cable company to increase internet speed. The email on our voicemail systems needs to be updated. The tablets are in and training has begun for ePCR's. We will need to get 2 additional hotspots per M. DeSantis. Mo requested another monitor for his desk. K. Clair confirmed that we have one available for him. IAM responding is out at both houses.

## FACILITIES

The professional cleaners are to start April 14 and will be cleaning the mainhouse downstairs 2x a week (Monday/Friday) and 2x a month upstairs.

Additional cleaning for parties, may be done but at a cost to the Department.

The cleaning crew will use their own equipment to be locked in the closet. A new lock to be installed.

## FIRE AND EMS EQUIPMENT

Bob Duncan/EMS is coming Monday to discuss Scott Paks, prices and interior fire fighting gear.

The Chief said he needs 15 sets of gear.

Steve Kaufman is the lead on getting all fire fighting gear inspection and pager inventory. The fire gear was sent to Minerva for repair.

## FIRE ROADS

Mowers are in good working order.

Fire roads need to get permits to install road signs. Steve Kaufman is waiting on the permits from the county.

## FIRE PREVENTION

No new business.

#### GRANTS/AWARDS

No new business.

#### INSURANCE CLAIMS/VFBL

Per Chief McMurray we have one claim pending which just went back to Bruen.

#### LEGAL CONTACT/REPORTS

- I. Liguori reports Capital One will do finance for Seagrave. In a straight lease a referendum is not needed, however, a lease/purchase does require a referendum.

### EXTRACT OF MINUTES

Meeting of the Board of Fire Commissioners

of the Brewster-Southeast Joint Fire District,

in the Town of Southeast,

Putnam County, New York

April 12, 2017

\* \* \*

A regular meeting of the Board of Fire Commissioners of the Brewster-Southeast Joint Fire District, in the Town of Southeast, Putnam County, New York, was held at the Brewster Fire Department Charles K. Doyle Substation, 515 Route 312, Brewster, New York, in said Fire District, on April 12, 2017 at 7:00 o'clock P.M. (Prevailing Time).

There were present: Honorable John Klosowski, Chairman of the Board of Fire Commissioners; and

Commissioners: Kenneth Clair; Joe Toscano and Steve Kaufman

There were absent: Gerry Schramek

Also present: Renee Tassani, Fire District Secretary  
Margaret Miller, Fire District Treasurer

\* \* \*

#### LOSAP

All information is in per J. Toscano.

#### EQUIPMENT/FABRICATION

No new business.

#### OSHA MANDATES

Anyone who doesn't certification will be out of service next month ..

#### VEHICLE MAINTENANCE

11-7-2: Back in service as of 4/12/17

11-1-3 Tailgate glass fixed. Beginning mileage: 37166, ending mileage: 37749

11-8-3 headlight replaced, also needs brakes. Beginning mileage: 109870, ending

mileage: 110886

We are expecting a pump for 11-4-1

Joe Dexter made a vehicle maintenance sheet which includes hours worked.

11-1-2 beginning mileage: 8090, ending mileage: 9940

#### RECRUITMENT AND RETENTION

No new business.

#### CHIEF'S REPORT

Progress

#### EMS

Paid EMS Keeping up with responsibilities per Chief McMurray.

#### TRAINING & TRAVEL

No new business.

#### FUTURE CAPITAL PROJECTS

On hold until G. Schramek returns.

#### NEW APPARATUS

No new business.

#### TRAINING & TRAVEL

No new business.

A MOTION was made by J. Klosowski, 2<sup>nd</sup> by J. Toscano to go into Executive Session for a personnel matter at 8:30 p.m.

Executive session ended at 8:50 p.m.