

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS**  
**April 13, 2022**

**ATTENDANCE:**

**COMMISSIONERS:**

John Klosowski  
A. Gerald Schramek  
George Durmer  
Kenneth W. Clair, Jr.  
Martin P. Miller

District Secretary, Mia Tagliafierro  
District Treasurer Margaret (Meg) Miller  
James DeLawder, Treasurer of Brewster Fire Department  
Chief Giammbatisto  
Asst. Chief Miller  
2<sup>nd</sup> Asst. Chief Miller  
Thomas Regan

**MEETING CALLED TO ORDER**

Mia Tagliafierro, District Secretary opened the meeting at 7:00PM

**PUBLIC COMMENT**

James DeLawder asked if there was still a LOSAP disability clause. Yes, if in the line of duty they are deemed permanently disabled they receive a settlement.

Mr. DeLawder also received a letter from his lawyer regarding billing for ambulance services, and mentioned that he hoped the Board would avail themselves of this opportunity rather than raising taxes.

Thomas Regan, VP for the Department mentioned the members had a request regarding physicals. They asked the Board to please consider a more “thorough” physical, the physicals given to the membership do not include chest x-rays and other procedures that would be included with a primary care physician. The Board noted the request but mentioned that the physicals are up to the NFPA standards.

**WASHER/DRYER BID**

The washer/dryer bids were opened. Metropolitan Laundry Machinery Sales, Inc., submitted a quote for the washer/dryer in the amount of \$28,143.20.

Red Line Gear Cleaning submitted a quote in the amount of \$28,755.00.

A Motion to award bid for washer/dryer RFP to Metropolitan Laundry Machinery Sales Inc. in the amount of \$28,143.20 for a washer and a gas dryer was made by Commissioner Klosowski, seconded by Commissioner Clair. Motion carried.

## **MEETING MINUTES**

A motion to approve the minutes was made by Commissioner Clair  
Seconded by Commissioner Miller  
Motion carried.

## **CORRESPONDENCE**

All correspondence was read aloud by District Secretary.

## **DISCUSSION REGARDING NEW LAW ALLOWING FIRE DISTRICTS TO BILL FOR EMS SERVICES**

Commissioner Schramek added this to the agenda to discuss the new law allowing billing for EMS services. He would like the Board to consider this when doing RFP for ambulance services.

## **COMPUTER/COMMUNICATIONS/RADIOS**

Commissioner Miller presented a quote from Winslow Technology for replacement of Red Alert kiosks for a wall mounted system, fingerprint scanner and fob readers.  
Commissioner Miller also suggested purchasing one large screen to see all camera systems and an additional terminal and screen for IMR display for Chiefs' office.

A motion to purchase 3 Red Alert kiosk systems from Winslow Technology in the amount of \$6,303.00, as well as a replacement monitor for \$237.00 and a laptop for the training captain for \$1,581.00 was made by Commissioner Miller, seconded by Commissioner Clair. Motion carried.

Brief discussion regarding radios

Commissioner Clair reported that the engineer said siren needs to be mounted on a substantial structure and conform to the Town code.

Commissioner Miller mentioned that the structure of the floor at the main house is in bad shape.  
Discussion regarding possible fix for sink holes outside of main house.

## **FACILITIES**

A motion to approve quote from Dutchess Overhead Doors in the amount of \$3,121.00 for new panels was made by Commissioner Klosowski, seconded by Commissioner Schramek. Motion carried.

## **FIRE AND EMS EQUIPMENT**

2 sets of gear are needed due to damage caused by UV lighting . Brewster will come tint windows

A Motion to purchase 25 cones @ \$18.50/cone from MES on State Bid for \$462.00 made by Commissioner Miller, seconded by Commissioner Durmer.  
Motion carried

**FIRE ROADS**

Commissioner Durmer reported all is going well, only issue that he does not have access to boat ramps. He needs to get a key from DEC.

**FIRE PREVENTION**

Commissioner Clair reported that he is trying to move fire prevention materials and is considering purchasing a trailer since he cannot move into basement due to moisture.

**INSURANCE CLAIMS/VFBL**

Commissioner Schramek reported that there are a number of insurance claims. Unfortunately, there was an accident with 11-1-2 due to another driver that failed to yield to the right of way. The other operator was issued a summons, and an adjuster and claim number has been assigned. Parts for 11-7-2 are being held up, but window and door can be installed by the end of the week. Commissioner Schramek also mentioned that an injured firefighter failed to submit bills to insurance company so some work needs to be done on that. Commissioner Schramek once again stressed the importance of submitting paperwork to the Board as soon as possible to avoid claims being denied by insurance company.

**LEGAL CONTACT/REPORTS**

Discussion regarding Seagrave contract.

**LOSAP**

Nothing to report

**OSHA MANDATES**

All Osha mandates are up to date.

**VEHICLE MAINTENANCE**

Vehicle	B e g i n n i n g Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	48835	49467	632	
11-1-2	51702	52324	622	
11-1-3	71287	71790	503	

Motion to purchase 6 tires for 11-6-1 for total of \$4,178.00 state bid was made by Commissioner Clair, seconded by Commissioner Schramek. Motion carried.

## **RECRUITMENT AND RETENTION**

Progress

## **CHIEF'S REPORT**

Last month the ladder prop for base was approved. The Aerial base plate from Somers Metal Works was \$800.00, powder coating was \$150.00.

3 water cans go out of service. A motion to purchase 3 water cans in the amount of \$555.00 by state bid was made by Commissioner Miller, seconded by Commissioner Durmer. Motion carried.

Discussion regarding UTV training. Hoping to have the UTV in service by July 4, once members are properly trained. Will get price for training.

There was an influx of requests from membership regarding dark blue work shirts. The Chiefs were told to ask the Department to purchase them.

Discussion re old equipment donations

Discussion regarding Jotform. It is an app based program currently used for paid EMS for check sheets. The program automates forms and allows you to do it online and submit them. The Chiefs have requested the Board purchase a paid plan not to exceed \$1,200 annually for use of creating online forms.

Motion to approve purchase of Jotform gold plan, not to exceed \$1,200 annually, made by Commissioner Schramek, seconded by Commissioner Miller. Motion carried.

## **PAID EMS**

Nothing to report

## **FUTURE CAPITAL PROJECTS**

Commissioner Schramek said that Mayor Schoenig will release Markel park to Putnam County, and the County will release to Village of Brewster. Within next few months we can start doing test drills on property

Will look into referendum for public consumption / probably March of next year

## **NEW APPARATUS**

Previously discussed

## **TRAINING AND TRAVEL**

Nothing to report

## **ADP PAYROLL**

Nothing to report

## **TREASURER'S REPORT**

Brewster shipping services has been requesting payment but bill was never received  
A motion to approve \$50,598.10 for Polaris to be reimbursed by grant was made by Commissioner Schramek, seconded by Commissioner Clair.

Motion carried.

Discussion re vouchers and line items

## **OLD BUSINESS**

Commissioner Clair met with Joe Dexter about hiring a possible assistant. Joe Dexter would like Mike Bizzaro as a facilities helper / mechanics helper. Discussion re wages and pay rate

Commissioner Schramek met with the Planning Board for the Town of Southeast. He spoke with the members and discussed new infrastructure and buildings. Commissioner Schramek asked the Chief for a list of equipment that may be needed.

## **NEW BUSINESS**

Nothing to report.

## **ACCEPTANCE OF BILLS/VOUCHERS**

A motion to accept all of the bills and vouchers was made by Commissioner Miller  
2<sup>nd</sup> by Commissioner Schramek

Motion carried.

## **MEETING ADJOURNED**

A Motion to adjourn was made by Commissioner Klosowski  
2<sup>nd</sup> by Commissioner Clair

Motion carried 5-0. Meeting adjourned at 9:12

Respectfully submitted:

Mia Tagliaferro  
District Secretary