

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
April 14, 2021**

**ATTENDANCE:**

**COMMISSIONERS:**

John Klosowski  
A. Gerald Schramek  
Steven Kaufman.  
Martin P. Miller  
Kenneth Clair

District Secretary, Mia Tagliaferro  
District Treasurer Margaret (Meg) Miller  
Chief Michael Bizzaro  
David Beshears, Department President  
James DeLawder, Treasurer of Brewster Fire Department

**MEETING CALLED TO ORDER**

Meeting commenced at 7:03PM

**PUBLIC COMMENT**

James DeLawder asked if there will be any policy on marijuana since it is legal now. Commissioners advised that there is a policy already regarding members under the influence and a 0 tolerance policy re: members operating any department equipment under the influence of alcohol or any substance that could impair their ability to perform their firematic duties.

**APPROVAL OF MEETING MINUTES**

A motion to approve the minutes of March 10, 2021 was made by Commissioner Miller  
2<sup>nd</sup> by Commissioner Kaufman  
Motion carried.

**ACCEPTANCE OF BILLS/VOUCHERS**

All bills and vouchers were reviewed. A motion to approve the bills and vouchers was made by Commissioner Kaufman  
2<sup>nd</sup> by Commissioner Miller  
Motion carried unanimously.

**CORRESPONDENCE**

All correspondence was read by Mia Tagliaferro, District Secretary.

## **DISCUSSION/POSSIBLE PURCHASE OF 3X3% GREEN FOAM**

Commissioner Schramek advised the Board that there is an extra premium with the foam currently used as discussed at the March 10 meeting. A motion to purchase 12 pales of the 3X3% green foam for \$2,567.28 at state bid was made by Commissioner Schramek 2<sup>nd</sup> by Commissioner Kaufman. Motion carried.

A motion to give current surplus foam to the Putnam County EMS to dispose of was made by Commissioner Schramek, 2<sup>nd</sup> by Commissioner Miller. Motion carried unanimously.

## **AUTHORIZATION TO PUT FLOOR REPAIR AT SUBSTATION OUT TO BID**

Discussion regarding floor repair at substation. The Board determined that they will need Chris Lyons of Lyons Development to look at the floor drain before submitting RFP.

## **READING AND POSSIBLE AWARD OF BID FOR PURCHASE OF EMERGENCY UTV**

Commissioner Schramek originally spoke with Polaris about the possible purchase of a 2021 Polaris Ranger 1000xp quoted at \$51,212.70.

Commissioner Schramek presented the Board again with a federal contract bid from Polaris Sales, Inc. for a 2022 Ranger crew XP 1000 premium for a total of \$50,589.10.

Differences – A/C, heating system and non-diesel. Including lighting package, graphics, electric boosted reel, 70 gal boosted tank and skid mount for EMS, and a price difference of \$600.00 Non collusive bidding certification was filed.

A motion was made by Commissioner Schramek, 2<sup>nd</sup> by Commissioner Clair to award federal contract bid to Polaris Sales, Inc. of Medina, Minnesota at \$50,598.10.

## **COMPUTER/COMMUNICATIONS/RADIOS**

Commissioner Clair is working with knox company for new boxes that will be installed in chief's cars.

Joe dexter is having problems with his current iPhone 8, and is requesting permission from the Board to upgrade. A motion to upgrade Joe Dexter's phone was made by Commissioner Kaufman, 2<sup>nd</sup> by Commissioner Schramek. Motion carried.

Still waiting on iPads.

Commissioner Clair reported he will be running tests with the siren company and try to get the new siren hooked up soon.

## **FACILITIES**

There are a few lights out at the Main Station and a camera has been out. Commissioner Clair is looking at purchasing additional cameras for Station One and will present quotes.

Commissioner Clair also reported that the recreation room at Station One has had trim taken down and holes put in the wall by Members who have talked about repainting, but no progress has been made. Commissioner Clair said that if they want to repaint they will not be personally reimbursed for materials so they will need to go through the commissioners' account.

Commissioner Clair spoke with a painter about painting a few rooms at the Main Station. The painter will come down to the Main station and quote a price.

## **FIRE AND EMS EQUIPMENT**

A motion to purchase a mobile gear rack for \$925.00 and spectacle for face piece at state bid for \$57.00 was made by Commissioner Klosowski, 2<sup>nd</sup> by Commissioner Miller. Motion carried.

Chief Bizzarro reported that 10 sets of gear is needed, which will cost \$27,627.70 at state bid. A motion to purchase 10 sets of gear at \$27,627.70 was made by Commissioner Miller, 2<sup>nd</sup> by Commissioner Kaufman. Motion carried.

A motion to purchase 3 sets of boots, 9 mm rope, 10 harnesses and 6 helmets from MES for \$5,400.00 was made by Commissioner Kaufman, 2<sup>nd</sup> by Commissioner Miller. Motion carried.

## **FIRE ROADS**

Progress.

## **FIRE PREVENTION**

Nothing to report.

## **INSURANCE CLAIMS/VFBL**

Commissioner Schramek reports that the only claim was for repair for 1-3 and parked car that was hit. Claim was settled and 1-3 should be getting repaired shortly. 6-1 is coming back tomorrow and will be getting money back from both 1-3 and 6-1.

## **LEGAL CONTACT/REPORTS**

Nothing to report.

## **LOSAP**

Everything is going well. Everything is in order.

## **OSHA MANDATES**

OSHA mandates are up to date. A date will be scheduled for bloodborne and hazmat training.

There were 14 members that did not receive physicals.

### **VEHICLE MAINTENANCE**

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	67,097	67,460	363	
11-1-2	43,869	44,562	693	Oil change and inspection on 3/11
11-1-3	44,513	44,980	467	

Joe Dexter's vehicle maintenance report was presented.

Specialty warning systems proposal for 11-8-2 light bars:  
Light stick, various Whelen products and labor: \$13,609.00  
Will get more quotes and check other products and discuss next month.

### **RECRUITMENT AND RETENTION**

Nothing to report.

### **CHIEF'S REPORT**

2 new member applications, one being a support member only

There is a seminar this weekend and members are requesting to take 11-8-2 to Saugerties. A motion to authorize members to take 11-8-2 to Saugerties for seminar was made by Commissioner Miller, 2<sup>nd</sup> by Schramek. Motion carried 5-0

Putnam County Volunteer Firemens Association wants to hold meeting at the Main Station. All board members approved.

Member wants to sign up for recent EVOC class but will miss most of it due to work. The member is wondering if since they are employed by NYPD and took take their evoc class if that training will suffice. The Board does not accept the NYPD's EVOC training.

Pager batteries have come in.

A Motion to accept 2 member applications was made by Commissioner Klosowski, 2<sup>nd</sup> by Commissioner Schramek. Motion carried.

### **FUTURE CAPITAL PROJECTS**

Still waiting for legislative action and will have more info next month.

## **TRAVEL AND TRAINING**

Commissioner Miller would like to purchase hardware for the Eagle Scout project. Hardware and plywood was priced out for a total of \$433.00

A motion to approve purchase of hardware and plywood for \$433.00 was made by Commissioner Clair, 2<sup>nd</sup> by Commissioner Schramek. Motion carried.

## **ADP PAYROLL**

Nothing to report.

## **TREASURERY REPORTS**

Meg Miller, Treasurer, reports everything is within budget. Audit is almost done besides one affidavit needed from Michael Liguori, Esq.. One last voucher from Lease for trucks that will be sent around.

Money will be moved in upcoming weeks and Commissioner Miller will get credit card soon. Paperwork was put in this week.

## **OLD BUSINESS**

Commissioner Clair was presented the opportunity to work with Team Rubicon. Team Rubicon is a large group of volunteers that would be willing to come and cut back fire roads. Will be covered under their own insurance and bring their own equipment. This team will be available in June/ July.

Commissioner Clair will put up another date for physicals

## **NEW BUSINESS**

Nothing to report.

## **MEETING ADJOURNED**

A Motion to adjourn was made by Commissioner Schramek, 2<sup>nd</sup> by Commissioner Miller.

Motion carried 5-0. Meeting adjourned at 8:22PM.

Respectfully submitted:

Mia Tagliaferro  
District Secretary