

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
May 12, 2021**

ATTENDANCE:

COMMISSIONERS:

John Klosowski
A. Gerald Schramek
Steven Kaufman
Martin P. Miller
Kenneth Clair

District Secretary, Mia Tagliaferro
District Treasurer Margaret (Meg) Miller
Chief Michael Bizzaro
David Beshears, Department President
James DeLawder, Treasurer of Brewster Fire Department

MEETING CALLED TO ORDER

Meeting commenced at 7:00PM

PUBLIC COMMENT

Public comment was offered and no public comment was made.

APPROVAL OF MEETING MINUTES

A motion to approve the minutes of March 29, 2021 and April 14, 2021 was made by
Commissioner Miller
2nd by Commissioner Kaufman
Motion carried.

ACCEPTANCE OF BILLS/VOUCHERS

All bills and vouchers were reviewed. A motion to approve the bills and vouchers was made by
Commissioner Schramek
2nd by Commissioner Miller
Motion carried unanimously.

CORRESPONDENCE

All correspondence was read by Mia Tagliafierro, District Secretary.

COMPUTER/COMMUNICATIONS/RADIOS

Commissioner Miller reported that email addresses have been established for district use. Each commissioner will have their own email @bsjfd.com for all official correspondence use. In the event any correspondence from your personal email was FOILED, some privileged and personal information could be shown.

Commissioner Miller also reported that the District network log on and log off only gives 2 or 3 minutes before logging off and he will be working with Alex Zagajewsky or A-1 Computers to create 3 different types of policies for computer to operate under.

FACILITIES

Chris Lyons came by for high spots and wet spots at Station One. The floor needs to be grinded. Will get quote for spots grinding.

FIRE AND EMS EQUIPMENT

A motion to purchase 2 mobile bottle carts for a total of \$1,857.00 from MES was made by Commissioner Klosowski, 2nd by commissioner Miller. Motion carried.

A motion to purchase 2 stretchers, 2 flotation collars for stretchers and 1000 ft spool of half inch static pro rope in the amount of \$4,248.00 on state bid was made by Commissioner Klosowski, 2nd by Commissioner Miller. Motion carried.

Gear has been ordered. Will not be delivered until middle of July. Probationary members in FF1 will be using gear until live burn.

FIRE ROADS

Nothing to report

FIRE PREVENTION

Nothing to report

INSURANCE CLAIMS/VFBL

Injured firefighter reported to our insurance carrier. 1-1 was struck by an intoxicated driver.

Waiting for info from state police to process claim. 1-3 is back in service.

LEGAL CONTACT/REPORTS

Michael Liguori, Esq. said Pine Street Brokers will give us answer by next month re: Milltown Property.

LOSAP

Commissioner Kaufman reported that LOSAP is doing well. He was contacted by one of the retirees that needed to update beneficiaries and he is taking care of it.
Red alert was updated.

OSHA MANDATES

Commissioner Clair will reach out to reschedule physicals.
Bail out is scheduled and bloodborne and hazmat needs to be rescheduled.

VEHICLE MAINTENANCE

Vehicle	B e g i n n i n g Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	67,460	67,791	331	
11-1-2	44,562	45,231	668	
11-1-3	44,980	45,301	321	

Joe Dexter's vehicle maintenance report was presented.

7-1 was inspected. There was an issue with the emergency brake.
Discussion regarding proposal to re-lamp 8-2. New proposal was \$10,000. Commissioner Schramek said we will need 3 written bids with that proposed price.

RECRUITMENT AND RETENTION

Nothing to report.

CHIEF'S REPORT

Chief Bizzaro reports that a few of the members want to repaint the yellow lines in station bays and parking lot. They are willing to do it on their own but they need the paint. Commissioner Klosowski suggested seeing if the Town has a roller and the paint can be purchased at Palmers

Hardware.

The invoice for CT Custom Training was approved back in January. The class is coming up. The cost was \$2,400 at \$300/student x 8 students. Will need the form for out of state training.

Key fobs are needed.

Somers has invited the Department for a tanker shuttle drill on June 30.

Central Nyack has asked the department to cover them again on September 18 for convention. They requested 1 engine for stand by. The Board said there is no issue as long as coverage is maintained here.

The Board of Directors has decided to sell red trailer. Will eventually replace with shed.

Also wanted to see if 845 can deliver a dumpster. Wants to clean up patio and stuff left over from shed revamp. One 15 yard dumpster will suffice.

Pads for floor machine are needed.

O rings for SCBAs are needed.

2nd Assistant Chief Miller proposed a pilot program that would allow a members car to be certified as an EMS vehicle as long as they are a valid EMT and have the appropriate insurance. They must carry a jump bag but they would be allowed to run red lights and have sirens and lights in their cars. The insurance would be a personal expense for them, however it would be a good incentive for EMTs. The District would need to develop their own policies and procedures and have the proper training.

Discussion regarding possible liability.

Chief Miller will continue to research other districts policies.

FUTURE CAPITAL PROJECTS

Commissioner Schramek was told that the Legislature met and made approval for the Wells Park property.

The grant for \$50k that for the ATV was awarded but the Board recently authorized the purchase of 11-8-1. We will request that the monies still go toward reimbursing the District's purchase of the ATV. If for some reason the State does not allow, then we will request the money be used for the compressor system needed at Station One.

TRAVEL AND TRAINING

Nothing to report.

ADP PAYROLL

The overpayment of the District Secretary still needs to be rectified with ADP.

TREASURERY REPORTS

Audit is almost complete.

Money still needs to be moved.

Commissioner Miller still needs a credit card.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Commissioner Schramek attended the conference at Turning Stone. He submitted Joe Toscano's name for the memorial service.

He attended a class re: Sourcewell. The class discussed using cooperatives instead of bidding. Sourcewell has everything from Polaris to turnout gear to ladders, etc. He suggested the Board look into it.

He also attended a class on taking and repairing vehicles. The class mentioned Cummings diagnostic connect – may be interesting and done remotely. It will monitor your vehicle remotely and notify you if something is even slightly off which could prevent costly repairs.

A motion to enter Executive Session for a personnel matter was made by Commissioner Schramek, 2nd by Commissioner Kaufman. Motion carried. Executive session began at 8:20PM.

A motion to resume regular session again was made by Commissioner Kaufman, 2nd by Commissioner Miller. Regular session resumed at 8:48PM.

No action was taken during executive session.

A motion to join any purchasing cooperative that could benefit the District was made by Commissioner Schramek, 2nd by Commissioner Miller. Motion carried.

MEETING ADJOURNED

A Motion to adjourn was made by Commissioner Klosowski, 2nd by Commissioner Kaufman.

Motion carried unanimously. Meeting adjourned at 8:50PM.

Respectfully submitted:

**Mia Tagliafierro
District Secretary**