

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
MAY 8, 2019**

ATTENDANCE:

Commissioners: John Klosowski
Gerald Schramek
Joseph Toscano
Steven Kaufman
Kenneth W. Clair, Jr.

Chief Moe DeSantis
District Treasurer Margaret (Meg) Miller
Secretary Mia Tagliaferro
Jeff Bergstrom, President
1st Assistant Chief Michael Bizzaro
2nd Assistant Chief Tom Giammbatista
James Delawder, Brewster Fire Department Treasurer
Michael Liguori, Esq., District Counsel

Captain Mark W. Pierson
Lieutenant Ken Pankovic

Frank Gusmano of Sagemark Consulting

CALLED TO ORDER

Meeting called to order by Secretary, Mia Tagliaferro at 7:02PM.

MINUTES

A MOTION was made by Commissioner Gerry Schramek, 2nd by Commissioner Steven Kaufman to approve the minutes from the April 8, 2019 meeting. A roll call was taken and all commissioners approved.

PUBLIC COMMENT

Frank Gusmano with Sagemark Consulting/ Lincoln Financial Advisors Group- Discussion regarding LOSAP ratio

CORRESPONDENCE:

FOIL Request from Allen Dahle & Co, Inc.

COMPUTER/COMMUNICATIONS/RADIOS

All desktops ordered last month are in and we are on new server. The rest is moving into cloud and everything seems to be working well.

FACILITIES

Joseph Dexter, Mechanic for District, worked 8.5 hours on building maintenance. Submitted work order states that broken and stained ceiling tiles in meeting room were replaced, heat and a/c filters were cleaned, the timer for outdoor lights and ambulance bays were reprogrammed and paper towel dispensers were replaced with new ones.

Commissioner Ken Clair reported that Peter from Clarion will come by to check out spray installation.

There is no bid for the floor or outside patio walls yet.

The display sign is not working well at Fire Headquarters, this will be looked into

Brief discussion regarding training cars in parking lot. It was determined that the training cars will be removed before the parade in July.

FIRE AND EMS EQUIPMENT

11-2-2 is coming in the end of the month; gear from 11-2-4 will be remounted

Commissioner Ken Clair asked for quote on 2 ½ hose

Radios have been ordered.

Brief discussion regarding new GPS for ambulance priced at \$199 each from Best Buy. A motion was made by Commissioner Ken Clair to purchase, 2nd by Commissioner Joseph Toscano, a roll call was taken and all commissioners approved.

FIRE PREVENTION

Nothing to report.

INSURANCE CLAIMS/VFBL

Nothing to report.

LEGAL CONTACT/REPORTS

Michael Liguori to do RFPs for garbage collection and cleaning services.

Discussion regarding tool mounting policy

Lengthy discussion regarding meeting with the Village Board regarding Markel Park. Michael Liguori reported that overall it was a very positive meeting.

LOSAP

Lengthy discussion regarding District by laws; Maximum benefit under the plan will be reduced from 40 years to 30 years and \$800 to \$600 for all new participants. This will be put in District by laws.

Brief discussion regarding where to put dryer and if we can move it; possibly sell old systems.

BANKING

Treasurer Meg Miller is continuing to research banking facilities.

OSHA MANDATES

Nothing to report

VEHICLE MAINTENANCE

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	28250	29196	946	
11-1-2	55800	57198	1298	
11-1-3	29104	29980	876	
11-8-3	117012	117390	378	
11-4-1				
11-5-1				Ladder is down at Seagrave for warranty paint work taken care of to cover spot
11-2-3				Overheating and was taken to Ruscon; Fan is running nonstop

RECRUITMENT AND RETENTION

Nothing to report

CHIEF'S REPORT

Batteries for Scott packs Department wide will be delivered soon. They are on auto-delivery.

Ladies Auxiliary requests the use of the meeting room on November 11, 2019. The Chief reports no conflicts.

EMS

Brief discussion regarding EMS response times. Response times during weekend have improved vastly since engaging in PILOT program with Emstar.

FUTURE CAPITAL PROJECTS

Nothing to report

VOUCHERS AND BILLS

All bills and vouchers were reviewed and approved by commissioners present.

NEW APPARATUS

11-4-2: Does not have a Class D metal extinguisher on it and mounting for it, we will need to order two because 11-2-2 needs one as well.

11-8-1: Commissioner Gerry Schramek spoke with Vincent Blond from DASNY. He recently took over the account for our grant to purchase the emergency ATV. The process is ongoing in Albany.

11-8-3: Commissioner Gerry Schramek reported 11-8-3, a 2019 Ram pickup truck, is scheduled to be delivered in the middle of July.

TRAINING AND TRAVEL

Nothing to report

FIRE ROADS

Commissioner Steven Kaufman reported that all fire road locations signs are posted and all gates are repaired. He also reported on a separate incident that a hydrant at Old Route 6 and Root Avenue needs a cap on it.

NEW BUSSINESS:

Captain Mark W. Pierson and Lieutenant Ken Pankovic were sworn into their respective positions by Commissioner John Klosowski.

A MOTION was made to go into executive session by Commissioner Joe Toscano, 2nd by Commissioner Gerry Schramek to discuss a personell matter 8:30PM, motion approved by all commissioners.

A MOTION was made by Commissioner Ken Clair, 2nd by Commissioner Joe Toscano, to return to regular meeting at 8:56, motion approved by all commissioners.

As a result of the Executive Session, Firefighter # 513 is suspended from driving apparatus until December 31, 2019 and cannot start driving until retrained.

A MOTION was made by Commissioner Ken Clair and 2nd by Commissioner Joseph Toscano to adjourn, a roll call was taken and all commissioners approved.

Respectfully Submitted,

**Mia Tagliafierro
District Secretary**