

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
JUNE 10, 2020**

**ATTENDANCE:**

**COMMISSIONERS:**

John Klosowski  
A. Gerald Schramek  
Steven Kaufman  
Kenneth W. Clair, Jr.  
Martin P. Miller

District Secretary, Mia Tagliaferro  
District Treasurer Margaret (Meg) Miller  
Jeff Bergstrom, President of Brewster Fire Department  
Chief Michael Bizzaro  
2<sup>nd</sup> Assistant Chief Michael Miller  
James DeLawder

**MEETING CALLED TO ORDER**

Meeting called to order at 7:00PM

**PUBLIC COMMENT**

James DeLawder was wondering if the Board considered testing the members, the Board will answer his question later in the meeting.

**APPROVAL OF MEETING MINUTES**

A Motion was made to approve the minutes of May 13, 2020 and the special Meeting minutes of June 1, 2020 by Commissioner Miller, 2<sup>nd</sup> by Commissioner Schramek.  
Motion carried unanimously.

**ACCEPTANCE OF BILLS/VOUCHERS**

All bills and vouchers were reviewed. A motion to approve the bills and vouchers was made by Commissioner Schramek, 2<sup>nd</sup> by Commissioner Kaufman.  
Motion carried unanimously.

**CORRESPONDENCE**

All correspondence was read by Mia Tagliaferro, District Secretary.

## **FACILITIES**

Lyons Development will do the floor drain within a week or two.

The countertop was installed in the dayroom at station one, it has extra cabinets for storage use. There is a space in the middle with two outlets and can be used as a second desk.

Commissioner Clair reported that the door frame to the fire escape at the main station is cracked.

Commissioner Miller is working on hand washing/prevent the spread and “if you’re not feeling well” signs. The signs are 14x10 on an aluminum frame at \$25/sign for a total of \$300.

Commissioner Schramek made a motion to purchase the signs for \$300, 2<sup>nd</sup> by Commissioner Klosowski. Motion carried.

Commissioner Clair ordered 4 stationary stand-up sanitizing dispensers which will be refunded by FEMA due to covid-19.

The fob stickers are working well and have been issued. Assistant Chief Miller stated that 50 more fob stickers are needed and will be purchased.

Commissioner Clair reports that he is waiting for the drivers and amps for the siren.

## **COMPUTER/COMMUNICATIONS/RADIOS**

There was an issue with the cameras at the main station which was repaired by A-1 Computers and they are now up and running.

Chief Miller had an issue with his radio which has been rectified.

Chief Bizzaro has an issue with his phone, the voicemails are not going to his mailbox.

## **FIRE AND EMS EQUIPMENT**

6 Large masks (AB3000) will be ordered for the individuals who need them.

Rescue gloves have come in.

Spare boots are needed, Commissioner Klosowski requested an inventory of boots.

The Chiefs need thermal imaging cameras for their cars. Six batteries are needed and will be ordered from AAA.

AAA came to look at the compressor and said it was draining pressure from being turned off, so it needs to be left on.

Chief Bizzaro will give the Board a list of equipment needed in preparation for next year’s budget.

Hudson Valley Fire will give us a quote for the holder for the airbags for 11-5-1.

## **FIRE ROADS**

No progress has been made.

## **FIRE PREVENTION**

Nothing to report.

## **INSURANCE CLAIMS/VFBL**

The check for 11-5-1 in the amount of \$5,800.00 came in from VFIS.

## **LEGAL CONTACT/REPORTS**

A resolution was adopted at the May 13<sup>th</sup>, 2020 meeting for the sale of 11-2-5:

BE IT RESOLVED AS FOLLOWS:

The Board of Fire Commissioners of the Brewster-Southeast Joint Fire District hereby determines that its KME Pumper known as 11-2-5, is surplus equipment in that it is no longer necessary or useful for its intended purpose. Based on investigations made by the Board, it has determined that its current value does not exceed the sum of \$99,999.99 and has a value of at least \$45,000. The Board hereby authorizes its sale either through private contract or public auction for no less than \$40,000.

This resolution is subject to a permissive referendum.

Upon a roll call vote at a duly noticed meeting of the Board, the adoption of the Resolution was as follows:

Commissioner Miller	<u>Yes</u>
Commissioner Kaufman	<u>Yes</u>
Commissioner Clair	<u>Absent</u>
Commissioner Schramek	<u>Yes</u>
Commissioner Klosowski	<u>Yes</u>

A motion to accept the resolution was made by Commissioner Schramek, 2<sup>nd</sup> by Commissioner Klosowski. Motion carried.

## **LOSAP**

Commissioner Kaufman reports that the older members have a different insurer than Mass Mutual, they also have American General. It has been taken care of and everyone should have been paid.

Discussion regarding Bill S8251B. The Bill gives the members 5 points/month during the COVID-19 pandemic.

The LOSAP Audit will start July 1<sup>st</sup>, 2020.

## OSHA MANDATES

Everything is up to date except for bail out which they will start soon.

## VEHICLE MAINTENANCE

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	64,361	64,511	150	Snow tires were removed at Frank's Automotive.
11-1-2	39,136	39,677	541	Oil Change and tire swap
11-1-3	39,661	40,307	646	Oil change and tire swap

11-2-2 will be serviced in two weeks.

11-5-1 will go in June 29<sup>th</sup> for outrigger repair and ladder testing.

11-2-5 was serviced and inspected

11-3-1 needs a mirror on the driver's side, the mirror costs \$600.

11-2-5 was damaged.

11-8-3 should be delivered tomorrow.

Fuel Reports:

Diesel- 70.9gal at Headquarters, 139.9gal at Station One

Gas- 82.4gal at Headquarters, 17.7 at Station One.

## RECRUITMENT AND RETENTION

Commissioner Klosowski brought up an article he read regarding recruiting members and what we can do to keep them and suggests an "exit interview" to see why members are leaving. Discussion regarding same.

## CHIEF'S REPORT

Before going to Ruscon, the driver swung the turn too tight and swung the railing out of 11-2-5's bay and the vehicle was damaged. 11-3-1 was also damaged during driver training, the driver did have a spotter but he hit the mirror.

On June 18<sup>th</sup> there will be a parade for the Brewster High School graduation, the Superintendent asked for the Department's trucks on standby since there will be a fireworks display.

Saturday will be the last "birthday run".

**EMS**

Nothing to report.

**FUTURE CAPITAL PROJECTS**

Nothing to report

**GRANTS**

Nothing to report.

**NEW APPARATUS 11-8-1**

Nothing to report.

**TRAVEL AND TRAINING**

Nothing to report

**ADP PAYROLL**

Nothing to report.

**TREASURERY REPORTS**

Nothing new to report due to COVID closures.

**OLD BUSINESS**

Nothing to report.

**NEW BUSINESS**

Discussion regarding phase 2 for firehouse reopening and next Commissioner's Meeting.

Discussion regarding officers not wearing masks.

Commissioner Schramek commended Chief Miller for the execution of the standby event last

Friday.

James DeLawder's question regarding testing for members was discussed. Since it is an invasive test, members it will not be mandated that the members get tested, however if they wish to take it Caremount Medical will write a script for the swab or the antibody test.

A Motion to enter executive session to discuss a personnel matter was made by Commisisoner Klosowski, 2<sup>nd</sup> by Commissioner Schramek. Executive Session began at 8:11PM.

Regular meeting returned at 8:30PM. As a result of the executive session, Commisisoner Klosowski made a motion to suspend driving privileges for Badge No. 513 for 30 days and it is mandatory that the member undergo remedial driver training and get approval from the Chief before driving again, 2<sup>nd</sup> by Commissioner Schramek. Motion carried 5-0.

### **MEETING ADJOURNED**

A Motion to adjourn was made by Commissioner Miller, 2<sup>nd</sup> by Commissioner Clair. Motion carried 5-0. Meeting adjourned at 8:35PM.

Respectfully submitted:

Mia Tagliaferro  
District Secretary