

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
2020 BUDGET MEETINGMINUTES
JULY 29, 2019**

ATTENDANCE:

Commissioners: John Klosowski
A. Gerald Schramek
Steven Kaufman
Kenneth W. Clair, Jr.

Chief Moe DeSantis
Meg (Margaret) Miller, District Treasurer (Arrived at 7:45PM)
District Secretary, Mia Tagliafierro
Jeff Bergstrom, President of Brewster Fire Department
1st Assistant Chief Michael Bizzaro
2nd Assistant Chief Tom Giammbatista
James Delawder, Brewster Fire Department Treasurer

MEETING CALLED TO ORDER

Meeting called to order by District Secretary, Mia Tagliafierro at 7:05PM

PUBLIC COMMENT

James DeLawder asked what CER means (capital equipment reserve).

APPROVAL OF CONTRACT WITH KG&D ARCHITECTS FOR CAPITAL PROJECTS

The proposal from KG&D Architects for Pre Bond Architectural & Engineering services was received. Professional services include: refinement of conceptual design, refinement of a site plan in collaboration with Insite Engineering, exterior appearance, planning and approval support, etc. The fee amount for proposed services is \$19,300. If process extends past March 2020, the fee will be modified accordingly. Commissioner Gerry Schramek made a motion to approve KG&D proposal for the amount of \$19,300, 2nd by Commissioner Steve Kaufman, a roll call was taken and all commissioners present approved.

AWARDING OF WRITTEN QUOTE FOR GRAPHIC DESIGN ON NEW 11-8-3

A quote for graphic design on the new 11-8-3 from Signarama out of Danbury, CT was \$2,802.32. A quote by Extreme Design, Carmel, NY was \$2,465.00 for. A motion was made by Commissioner Gerry Schramek to award the written quote of \$2,465.00 for reflective lettering and graphic design by Extreme Design, 2nd by Steven Kaufman, a roll call was taken and all Commissioners present approved.

DISCUSSION FOR 2020 BUDGET

There was a lengthy discussion regarding the Budget for 2020. The Board will follow up at the next regular meeting to decide budget meeting date.

MEETING ADJOURNED

A motion to adjourn was made by Commissioner Gerry Schramek, 2nd by Commissioner Steven Kaufman. A roll call was taken and all Commissioners approved. Meeting adjourned at 8:42PM.

Respectfully submitted:

Mia Tagliaferro
District Secretary