

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
August 14, 2019**

ATTENDANCE:

Commissioners: John Klosowski
A. Gerald Schramek
Steven Kaufman
Kenneth W. Clair, Jr.

Chief Moe DeSantis
District Treasurer Margaret (Meg) Miller
Michael Liguori, Counsel for District
District Secretary, Mia Tagliafierro
Jeff Bergstrom, President of Brewster Fire Department
1st Assistant Chief Michael Bizzaro
2nd Assistant Chief Tom Giammatista
James Delawder, Brewster Fire Department Treasurer

MEETING CALLED TO ORDER

Meeting called to order by District Secretary, Mia Tagliafierro at 7:02pm

PUBLIC COMMENT

James DeLawder asked what the status of the new fire house is. There is no update, it is a process with the Village of Brewster and the DEP.

Jeffrey Bergstrom mentioned that the Fire Department received a generous donation of \$87,000 from a resident, Margaret Lynch, who recently passed away.

APPROVAL OF JULY 10, 2019 AND JULY 29, 2019 MEETING MINUTES

A motion to accept the minutes for the July 10, 2019 and July 29, 2019 meeting minutes was made by Commissioner Schramek, second by Commissioner Clair, a roll call was taken and all commissioners approved.

CORRESPONDENCE

All correspondence was read by District Secretary, Mia Tagliafierro.

ACCEPTANCE OF BILLS/VOUCHERS

The invoices and vouchers were reviewed by all of the Commissioners. A motion to approve all bills and vouchers was made by Commissioner Clair, 2ND by Commissioner Kaufman, a roll call was taken and all Commissioners approved.

COMPUTER/COMMUNICATIONS/RADIOS

A mount for 11-2-2 needs to be ordered as well as antennas for 11-8-3. The 11-1-2 computer was found to be way outdated and the desktop needs to be replaced. Commissioner Clair is still waiting for a quote. A motion to not exceed \$800 for new desktop for was made by Commissioner Clair, 2nd by Commissioner Kaufman. Motion carried unanimously.

FACILITIES

Sanitary containers were installed in Substation One and Headquarters and the bathroom door lock was replaced for Headquarters. Commissioner Clair called Lumar Plumbing to replace the jet pump at Station One for the building water.

Lyons Development inspected the roof at the main station and determined that it is in very bad shape and will need to be replaced. We will follow up with quotes at the next meeting. Jim Gagliardo will be meeting with Commissioner Clair regarding the outside patio.

There is no update on the spray foam for the ceiling or the ceiling tile. The washer/dryer is still in progress.

Michael Liguori, Counsel for the District, is still waiting for the specs for the floor drain.

Commissioner Klosowski mentioned that the door on 11-4-2 will not close.

FIRE AND EMS EQUIPMENT

A quote from High Tech for two sets of turnout gear on state bid was priced at \$5,239.72. A motion was made by Commissioner Klosowski to purchase the two sets of turnout gear in the amount of \$5,239.72 from Hi- Tech Fire & Safety Inc., 2nd by Commissioner Kaufman. A roll call was taken and all Commissioners present approved.

Chief Moe DeSantis received several quotes for the service contracts on the lucas devices. Commissioner Schramek made a motion to commit to the 3 year service contract with Physio for \$2,736 for service only, motion 2nd by Commissioner Kaufman. Motion carried 4-0.

FIRE ROADS

Commissioner Kaufman reported that 3 locks had to be ordered and we still need another pole for the Starr Ridge Manor access point.

A question was raised if we had access points at Peach Lake, which we do, but we may need permission to put up the signs on private property.

The sign at Lia Honda was hit by a truck and needs to be put back up.

FIRE PREVENTION

Commissioner Clair would like to clean up the Department's trailer. He met with Ultimate Auto Detailing, and was quoted \$1,051 for a full cleaning. A motion was made by Commissioner Clair for the clean-up of the trailer by Ultimate Auto Detailing, in the amount of \$1,051.00, 2nd by Commissioner Kaufman. Motion carried 4-0

Commissioner Clair also called BullEx Training Products in Albany. They do not take trade-ins for fire prevention trailers. Prices range from \$50-140k, and eventually he will go up to Albany to look at new fire prevention trailers.

INSURANCE CLAIMS/VFBL

Nothing new to report.

LEGAL CONTACT/REPORTS

The Sanitation bid went out twice, for July and August. No bids were received, and the action of the Board was to make a motion to continue service with current garbage company. Since there are no bids, a motion was made to continue service with Oak Ridge Waste & Recycling out of Danbury, CT by Commissioner Clair, 2nd by Commissioner Kaufman, motion carried 4-0.

Michael Liguori, Counsel for District will submit RFP for Insurance.

LOSAP

Michael Liguori received the contact forms for re-designation of contact persons, which will be signed by Commissioner Kaufman being the primary contact and Commissioner Klosowski as the alternate. Mr. Liguori has been corresponding with the Representative for LOSAP and will be meeting with them at the end of the month to discuss what is currently pending, and review the last 5 years of census as requested.

OSHA MANDATES

Nothing new to report.

VEHICLE MAINTENANCE

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	30839	32308	1469	
11-1-2	58635	59594	959	
11-1-3	31127	32450	1323	

Joseph Dexter's vehicle maintenance work order was presented for a total of 38.5 hours

RECRUITMENT AND RETENTION

Updated application came in from previous applicant who was rejected due to inconsistencies on their application. The Committee met with the applicant regarding this matter, and the revised application was reviewed by all commissioners. A motion to approve the Member's Application was made by Commissioner Clair, seconded by Commissioner Klosowski. Motion passed 4-0.

CHIEF'S REPORT

The suspension for Badge # 339 was updated from 10 days to 30 days. Badge # 601 will also be suspended for 30 days, and Badge #744 will be suspended for 10 days.

Bethel Fire Department is having wet down on September 14, 2019. Chief DeSantis asked permission to take 11-2-2 depending on attendance, since only three members had agreed to attend. Commissioner Clair and Commissioner Schramek felt that it would be a misuse of District Equipment since it is out of state. It was resolved that we will not attend.

Pulse check is September 12-15. Chief DeSantis will leave his car for Assistant Chief Bizzaro to use if his is not repaired by then.

Hudson Valley Golden Retriever Club is holding an animal CPR class October 5, 2019 from 9am-1pm and asks permission to use our Headquarters. There is no issue with any Commissioners.

PAID EMS

The three month PILOT program with EMStar and BLS 11 was evaluated and deemed highly successful by the Chief's Commissioners, therefore we will continue on a permanent basis.

FUTURE CAPITAL PROJECT

The issue with the DEP is still ongoing. There are several parcels that the Village will acquire in connection with the Main Street development plan, but the storm water improvements are required to move forward. Michael Liguori is in contact with a DEP Representative, but reports it is a process.

DRIVER POLICY

Lengthy discussion regarding repeat offenders and driving policies.

APPROVAL OF WRITTEN PROPOSAL WITH SPECIALTY WARNINGS CO. OF DANBURY, CT TO PROCURE AND INSTALL EMERGENCY LIGHTS & SIREN ON 11-8-3

Proposals for the installation of emergency lights and siren on the new 11-8-3 were negotiated with both companies. Mag pro quoted \$8,613.00 for material and labor, and Specialty warnings quotes \$8,720.00 for material and labor.

Based on recommendations with work and familiarity with equipment, Commissioner Schramek proposes we accept the quote from Specialty Warnings Co., a motion was made to accept the quote from Specialty Warnings in the amount of \$8,720.00 for installation of emergency lights and siren on 11-8-3 by Commissioner Kaufman, 2nd by Commissioner Clair, motion passed 4-0.

APPROVAL TO PURCHASE BED-COVER FOR 11-8-3 FROM DIAMONDBACK COVERS AS A SOLE SOURCE PROVIDER

Commissioner Schramek received a written quote from Diamondback Covers in the amount of \$2,208.00 for a bed-cover for 11-8-3. A motion was made by Commissioner Schramek to purchase the bed-cover from Diamond Back in the amount of \$2,208.00, 2nd by Commissioner Kaufman. A roll call was taken and all commissioners approved.

OLD BUISINESS

Nothing new to report.

NEW BUSINESS

Nothing new to report.

A motion was made by Commissioner Klosowski to enter Executive Session regarding a personnel matter, 2nd by Commissioner Schramek. Motion passed 4-0, Executive Session began at 8:23pm.

A motion to resume regular meeting was made by Commissioner Klosowski, 2nd by Commissioner Kaufman. Motion passed 4-0.

The action of the Executive Session is as follows:

A motion was made by Commissioner Kaufman to notify badge # 744 that their driving privileges will be suspended until the next Board of Commissioners Meeting on September 10, 2019, 2nd by Commissioner Clair. Motion carried 4-0.

A motion was made by Commissioner Schramek to suspend Badge # 608 until the next Board of Commissioners Meeting on September 10, 2019, 2nd by Commissioner Clair. Motion carried 4-0.

Three members were dropped by the Fire Department for inactivity. The three members were identified by Badge #s 729, 731 and 688.

The 2020 Budget Development Meeting will be September 9, 2019.

MEETING ADJOURNED

A motion to adjourn the meeting was made by Commissioner Schramek, 2nd by Commissioner Kaufman. Motion carried 4-0. Meeting adjourned at 8:59PM.

Respectfully submitted:

Mia Tagliaferro
District Secretary