

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
September 10, 2019**

**ATTENDANCE:**

Commissioners: John Klosowski  
A. Gerald Schramek  
Steven Kaufman  
Kenneth W. Clair, Jr.

Chief Moe DeSantis  
District Treasurer Margaret (Meg) Miller  
Michael Liguori, Counsel for District  
District Secretary, Mia Tagliafierro  
Jeff Bergstrom, President of Brewster Fire Department  
1st Assistant Chief Michael Bizzaro  
2<sup>nd</sup> Assistant Chief Tom Giammatisto  
James Delawder, Brewster Fire Department Treasurer

**MEETING CALLED TO ORDER**

Meeting called to order by District Secretary, Mia Tagliafierro at 6:58PM

**PUBLIC COMMENT**

James Delawder asked how one becomes a Commissioner, it is decided at the Organizational Meeting in January.

**PRESENTATION BY WORLD INSURANCE**

Presentation by World Insurance Representatives Paul DiDio and Milene Ferreirra regarding RFP for March 5, 2020 renewal. World Insurance will help the District go through process of renewal, and explained the timeline of picking agencies and getting quotes/bids. Commissioner Clair asked for suggestion regarding budget, and it was suggested to increase by 3 or 4% more than what we are paying now.

Brief Discussion regarding the Spain Agency and New York Municipal Insurance Reciprocal (NYMIR) and if they represent Fire Districts.

Commissioner Klosowski asked when we should advertise, and Michael Liguori said we can advertise within the next month.

### **APPROVAL OF MEETING MINUTES**

A motion was made by Commissioner Clair to approve the minutes of August 14, 2019 meeting, 2<sup>nd</sup> by Commissioner Kaufman, motion carried 4-0.

### **ACCEPTANCE OF BILLS/VOUCHERS**

All bills and vouchers were reviewed and approved. A Motion to approve the bills and vouchers was made by Commissioner Clair, 2<sup>nd</sup> by Commissioner Schramek, motion carried unanimously.

### **CORRESPONDENCE**

All correspondence was read by District Secretary, Mia Tagliaferro.

### **EXTEND COVERAGE OF BLS 11**

Discussion regarding extended Coverage of BLS 11. EMstar will be covering Monday-Thursday 6pm-6am as well as weekends, saving us approximately \$145,000 a year effective November 1, 2019.

Since using BLS 11, 116 calls were responded to by BLS 11, and only 13 were out of District due to County dispatch.

Lengthy discussion regarding responding out of district calls.

Michael Liguori, Attorney for District, said that according to the State Comptroller, residents cannot be billed since they pay Fire and EMS taxes. Since this District provides emergency services and our residents pay tax, we cannot legally bill for ambulance services. Unless the District gives up their certificate they cannot legally bill for ambulance services. It was determined that it is merely an opinion of the Comptroller, therefore a motion to extend coverage of BLS 11 effective November 1, 2019 was made by Commissioner Schramek, 2<sup>nd</sup> by Commissioner Kaufman. Roll call was taken and motion was carried 4-0.

### **COMPUTER/COMMUNICATIONS/RADIOS**

There is a knox box issue on 11-1-3 that needs to be repaired.

### **FACILITIES**

The new cleaning company started as of August 30 and they have been doing well. An Electrician is needed for Station One, bay lights need to be put on motion sensors. Washer/Dryer – Dennis Palmer has specs.

No bids have been received for the roof at Headquarters.

Spray Foam and ceiling tiles will be done next month.

Floor Drain: Michael Liguori reported that the RFP will go out next week.

Patio: One contractor looked at the patio, we are waiting for more quotes.

### **FIRE AND EMS EQUIPMENT**

Discussion regarding equipment needed.

### **FIRE ROADS**

Commissioner Kaufman reports that the grass was cut and maintenance was done. Most of the signs have been fixed and the cap has come in for Root Avenue.

### **FIRE PREVENTION**

Discussion regarding possible purchase of new trailer. Hero Adventure Trailer, made in Chicago (24ft) would be very interactive for both adults and children, and would definitely fit our needs. Each trailer is custom made for every Fire Department. Pricewise we are looking to keep under \$80,000. We would sell our current trailer once purchased.

### **INSURANCE CLAIMS/VFBL**

Nothing new to report.

### **LEGAL CONTACT/REPORTS**

Discussion regarding VFIS for members that have come in in the last month.

Kathleen Sibel will be up in the next 30 days or so to meet with Michael Liguori, Esq., Commissioner Klosowski and Commissioner Kaufman regarding LOSAP. She will have the census for last 5 years so we can audit paper files and red alert if we should decide to.

### **LOSAP**

Previously discussed under legal.

## **OSHA MANDATES**

Nothing new to report.

## **VEHICLE MAINTENANCE**

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	32308	33337	1029	
11-1-2	59594	59958	364	
11-1-3	32450	33297	847	

11-2-3 has been repaired and will be returned from Ruscon on Thursday.

11-2-2 has warranty work to be done.

11-4-2 is going in next week for paint job for street sign incident.

11-5-1 has a bent pin that needs to be replaced.

## **RECRUITMENT AND RETENTION**

Nothing to report.

## **CHIEF'S REPORT**

Nothing to report.

## **PAID EMS**

Previously discussed.

## **FUTURE CAPITAL PROJECT**

There is no update, the talks are ongoing but nothing has materialized. Other funds will be applied for professional services for future capital project.

## **NEW APPARATUS 11-8-1**

Commissioner Schramek been in contact with Representative from Albany but it is an ongoing progress.

## **TRAVEL AND TRAINING**

Nothing new to report.

## **OLD BUISINESS**

The next 2020 budget meeting will likely be on September 16, 2019. The Budget Hearing will be October 15, 2019.

## **NEW BUSINESS**

Nothing to discuss.

A motion to enter Executive Session to discuss a personnel matter was made by Commissioner Schramek, 2<sup>nd</sup> by Commissioner Kaufman. Motion carried 4-0. Executive session entered 8:06PM.

A motion to return to regular meeting was made by Commissioner Clair, 2<sup>nd</sup> by Commissioner Kaufman. Motion carried 4-0. Regular meeting returned at 9:05PM.

As a result of the executive session, the action of the Board is as follows:

A motion to lift Badge #744's driving suspension effective immediately was made by Commissioner Clair, 2<sup>nd</sup> by Commissioner Kaufman. Motion carried 4-0.

Badge #608 will be suspended until further notice pending a hearing. A motion was made by Commissioner Kaufman, 2<sup>nd</sup> by Commissioner Clair to continue suspension of Badge #608. Motion carried 4-0.

## **MEETING ADJOURNED**

A motion to adjourn was made by Commissioner Clair, 2<sup>nd</sup> by Commissioner Kaufman. Motion carried 4-0. Meeting adjourned at 9:11PM.

Respectfully submitted:

Mia Tagliaferro  
District Secretary