

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
September 9, 2020**

ATTENDANCE:

COMMISSIONERS:

John Klosowski
A. Gerald Schramek
Steven Kaufman.
Martin P. Miller via telephone
Kenneth Clair

District Secretary, Mia Tagliaferro
District Treasurer Margaret (Meg) Miller
Jeff Bergstrom, President of Brewster Fire Department
Chief Michael Bizzaro
2nd Assistant Chief Michael Miller
James DeLawder, Treasurer of Brewster Fire Department
Michael Liguori, Esq.

MEETING CALLED TO ORDER

Meeting commenced at 7:00PM.

PUBLIC COMMENT

James DeLawder asked who keeps track of District website. Rebecca Robinowitz of Ice Pond maintains the website.

Mr. DeLawder also asked how to proceed if a member of the Fire Department asks about something that may be a conflict with the District, the Board advised he should go to the Commissioners in the event of a possible conflict.

LOSAP AUDIT REPORT

Moe Desantis, Chief's Admin, presented the LOSAP Audit report:
Commissioner Kaufman: years in question, 2007, 2012, 2013

Year In Question	Before Audit	After Audit
2007	43 Points	43 Points
2012	0 Points	0 Points
2013	24 Points	25 Points

Commissioner Miller: years in question: 2000, 2001, 2007, 2011, 2012 & 2013.

Year In Question	Before Audit	After Audit
2000	32 points	59 points
2001	25 points	29 points
2007	48 points	73 points
2011	41 points	41 points
2012	30 points	30 points
2013	43 points	68 points

Commissioner Miller is not satisfied with the results of the audit and requested that the LOSAP Auditors re-search certain years.

APPROVAL OF BREWSTER ROTARY 75TH ANNIVERSARY CELEBRATION

Commissioner Schramek makes a motion to approve participation of the Brewster Rotary 75th Anniversary Celebration motorcade, planned to leave at noon from Brewster High School through the Village of Brewster and past Green Chimneys campus on Doansburg Road. on Saturday, September 26 (raindate Sunday, September 27), 2nd by Commissioner Kaufman roll call 4-0.

DISCUSSION AND ADOPTION OF 2021 BUDGET

A Motion to adopt the 2021 budget in the amount of \$1,667,612.00 was made by Commissioner Schramek, 2nd by Commissioner Kaufman, motion carried 5-0.

APPROVAL OF MEETING MINUTES

A Motion was made to approve the minutes of August 12, 2020, as amended, was made by Commissioner Schramek, 2nd by Commissioner Miller.
Motion carried unanimously.

ACCEPTANCE OF BILLS/VOUCHERS

All bills and vouchers were reviewed. A motion to approve the bills and vouchers was made by Commissioner Clair, 2nd by Commissioner Kaufman.
Motion carried unanimously.

CORRESPONDENCE

All correspondence was read by Mia Tagliaferro, District Secretary.

COMPUTER/COMMUNICATIONS/RADIOS

The Knox boxes for 3 chiefs have been ordered, the demo on new version will be next week at Chief's meeting in Patterson. The ones that are currently in the chief's cars are going into 11-4-2, 11-5-1 and 11-2-2. New key is virtual.

FACILITIES

Engineers from KG&D came by to look at the A/C units, once the specs are presented to the Board, the District will go out to bid for two A/C units.

Andy Hoffman met with Commissioner Clair and Commissioner Klosowski to discuss epoxy on floors at Station One.

A quote was received from Lyons Development in the amount of \$24,273.75 to replace insulation and put in new ceiling tiles.

FIRE AND EMS EQUIPMENT

A quote from Rescue Products International was presented for the cost of Bail Out training and recertification, in the amount of \$2,575.00 for 4 trainers (\$550/trainer) and 1 recertification (\$375/recert). A Motion to accept the quote from Rescue Products International in the amount of \$2,575.00 was made by Commissioner Clair, 2nd by Commissioner Kaufman. Motion carried 5-0.

FIRE ROADS

Nothing to report.

FIRE PREVENTION

Commissioner Clair reports that everything will pretty much be virtual this year and open house will most likely not happen.

INSURANCE CLAIMS/VFBL

Nothing to report.

LEGAL CONTACT/REPORTS

Michael Liguori had to modify the Action to Quiet Title to include the Attorney General.

LOSAP

LOSAP points to active members in connection with Bill S8251B will be decided at the November meeting.

OSHA MANDATES

All OSHA mandates are up to date.

VEHICLE MAINTENANCE

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	65,125	65377	252	
11-1-2	40893	41570	665	Went to Meadowlands, would not start
11-1-3	41,487	41832	345	

RECRUITMENT AND RETENTION

Nothing to report.

CHIEF'S REPORT

A car show has been held at Lakeview Plaza on Rt. 22 in Brewster on Fridays, Chief Bizzaro reports that the Department has been invited to attend on Friday Sept. 11, 2020. The members would bring a truck, do judging and hand out plaques. Chief suggests using 11-2-4 since it is out of service. All commissioners approved.

11-2-2 was damaged during the return after a live burn on Sunday. Badge # 535 was operating the rig when there was a car in their lane on a blind turn and while swerving to avoid the car, they struck a guard rail. Chief Bizzaro reports that the step is damaged, chrome flair has mark on it and the tire has scuff on it. Member also scratched front bumper while taking hard suction off. It was an unavoidable accident. Will get an estimate for repair.

New students in EMT class are required to pay \$145 for uniform (shirt, ID, pants, stethoscope and blood pressure cuff), Chief Bizzaro was wondering if they can have it paid up front or if they should submit voucher. Brief discussion regarding reimbursement/upfront payment for class. The Board decided that the payment of EMT class is a good incentive to keep EMS members. Since students have to have it prepaid.

The Chief also received letter from a new resident regarding access to reservoir by their residence to lower insurance. The resident is asking for a letter on Fire Department letterhead stating that the Fire Department has direct access to the reservoir for purposes of lowering their insurance.

EMS

Nothing to report.

FUTURE CAPITAL PROJECTS

Nothing to report.

GRANTS

Nothing to report.

NEW APPARATUS 11-8-1

No progress has been made.

Red Truck auto sales thinks they may be able to sell 11-2-5 and 11-2-4. Discussion regarding sale of 11-2-5 since it is a working engine. The Board decided they will send 11-2-4 to Red Truck Auto Sales.

TRAVEL AND TRAINING

Nothing to report.

ADP PAYROLL

Nothing to report.

TREASURERY REPORTS

Nothing to report.

OLD BUSINESS

Discussion re: member on suspension from a long time ago. Motion made by Commissioner Schramek to reinstate Charles Gallagher retroactive to include only one (1) year suspension on his record, 2nd by Commissioner Clair. Motion carried.

NEW BUSINESS

Nothing to report.

MEETING ADJOURNED

A Motion to adjourn was made by Commissioner Clair, 2nd by Commissioner Klosowski
Motion carried 5-0. Meeting adjourned at 8:10PM.

Respectfully submitted:

Mia Tagliaferro
District Secretary