

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
SPECIAL MEETING 11-29-23**

ATTENDANCE:

Commissioner John Klosowski
Commissioner A. Gerald Schramek
Commissioner Kenneth Clair Jr
Commissioner Martin Miller
Commissioner George Durmer
1st Asst Chief Michael Miller
District Secretary Maurice DeSantis
BEMS Treasurer Donald Goodwin
Eric Epstein of The Gowans-Knight Company

CALL TO ORDER: Meeting called to order at 19:08hrs by Commissioner Klosowski

PLEDGE OF ALLEGIANCE

VENDOR PRESENTATION: Eric Epstein presented drawing and proposals for refurbishing the existing 11-4-1 utilizing the existing tank, pump and body housing and placing onto a Spartan FC-94 chassis. There were discussions regarding pump options, folding tank location, chassis construction, and brake types on this option.

SIGNING OF VOUCHERS:

There were several vouchers signed. 1. DSL Construction - Voucher signed for down payment on materials needed for floor repair.
2. Voucher signed for Specialty Vehicle Sales

ENGINE/TANKER REFILL PUMP: At the substation is inoperative. It was examined by Lamar Plumbing and found to be non-repairable. Estimated cost for replacement of Pump, Motor and associated programming is \$18,573. District attorney Liguori was directed to place a Request for Proposal in the paper for Bid submission. Bids will be opened at our December meeting 12/13/23.

MAIN STATION MEETING ROOM ICE MACHINE: The ice machine is no longer operating. Bill's Refrigerator inspected the machine and determined that a replacement is necessary. As this ice machine is used solely for social functions and not necessary for fire operations, the Board felt that the Department should obtain the replacement.

COMPUTERS: Commissioner Miller reported that the computer workstations that are currently in use by the mechanic and quartermaster are outdated and in need of replacement. Commissioner Miller will obtain a proposal for 4 workstations (1 for the mechanic, 1 for the Treasurer, 1 for the Quartermaster and 1 for EMS) along with price quotes to be presented at the December Commissioners meeting.

EMS: Commissioner Miller advised that he will have a projected cost analysis for EMS operations at the Decembers meeting.

PAYROLL: Commissioner Clair advises that the new District Secretary is all set up on ADP, and they will also stay on as the Chief's Secretary.

OXYGEN: Commissioner Miller advised that he had entered into an agreement with AirGas (formerly Shaw Welding) to supply our EMS units with oxygen. AirGas will also remove the existing oxygen cascade system and replace all of our bottles with lightweight aluminum ones.

Flooring estimate for repairs to bay floors at headquarters came back from William Frank engineering. Ballpark estimate for complete repair to be \$580k for complete removal and replacement.

Commissioner Miller states he is working on accident folders for all apparatus. These would be placed in all units with all needed forms and certificates.

A discussion on the relocation of district files to the main station was had. All personnel files will be moved from the substation and consolidated with Department member files. They will be stored in a Fireproof file cabinet located in the second-floor hall closet.

A counter proposal was sent to Seagrave by Commissioner Miller, they acknowledged receipt of it but did not counter propose.

Motion to adjourn the meeting was made by Commissioner Clair and seconded by Commissioner Miller. Motion passed 5-0

Meeting adjourned at 20:40hrs.

Respectfully submitted by:
District Secretary DeSantis