

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
October 9, 2019**

**ATTENDANCE:**

Commissioners: John Klosowski  
A. Gerald Schramek  
Kenneth W. Clair, Jr.

Chief Moe DeSantis  
Michael Liguori, Counsel for District  
District Secretary, Mia Tagliafierro  
Jeff Bergstrom, President of Brewster Fire Department  
1st Assistant Chief Michael Bizzaro  
2<sup>nd</sup> Assistant Chief Tom Giammatisto  
Bruce Colombraro

**MEETING CALLED TO ORDER**

Meeting called to order by District Secretary, Mia Tagliafierro at 7:00PM.

**PUBLIC COMMENT**

Opportunity was provided for comment from the public. No public comment was made.

**APPROVAL OF MEETING MINUTES**

A motion was made by Commissioner Schramek to approve the minutes from the September 9, 2019 budget meeting, the September 10, 2019 meeting and the September 16, 2019 budget meeting, as amended, 2<sup>nd</sup> by Commissioner Clair, motion carried unanimously.

**ACCEPTANCE OF BILLS/VOUCHERS**

All bills and vouchers were reviewed by the Commissioners. A Motion to approve the bills and vouchers was made by Commissioner Clair, 2<sup>nd</sup> by Commissioner Schramek, motion carried unanimously.

**CORRESPONDENCE**

All correspondence was read by District Secretary, Mia Tagliafierro. Three member resignations were received.

A motion to accept the member resignations contingent on receipt of all District Property was made by Commissioner Schramek, 2<sup>nd</sup> by Commissioner Clair, roll call carried 3-0.

## **ADOPTION OF 2020 BUDGET**

The 2020 budget is under the tax cap and was approved by all Board Members, a motion to adopt 2020 budget in the amount of \$1,641,997.00 was made by Commissioner Schramek, 2<sup>nd</sup> by Commissioner Clair, motion carried unanimously.

## **UPDATE DISCUSSION REGARDING 11-2-4**

Commissioner Schramek added this to the agenda to discuss purpose of 11-2-4. It was previously discussed that it would be kept as a ceremonial unit. Commissioner Schramek suggests that if there is no purpose of keeping 11-2-4, then we should sell it, and suggests says the Board figures out the value and estimate of cost to fix/maintain 11-2-4.

## **COMPUTER/COMMUNICATIONS/RADIOS**

Commissioner Clair reports an issue with fobles not working/doors not opening. Also reported was communication with A-1 Computers regarding updating cloud and server.

## **FACILITIES**

The new cleaner is doing well and everyone seems happy with his services.

The light was changed in stairwell at Headquarters (24hr light).

A dumpster is coming in Monday morning and the roof project will be started next week.

Ceiling tiles will be done in January/February 2020

Michael Liguori is still waiting for floor drain specs.

There is no update on the washer/dryer and the spray foam and outside patio.

## **FIRE AND EMS EQUIPMENT**

A motion to purchase Apollo portable deck gun in the amount of \$3,980.00 was made by Commissioner Clair 2<sup>nd</sup> Commissioner Klosowski, a roll call was taken and all Commissioners present approved.

A motion to purchase 2 inch ½ acron nozzles in the amount of \$1,155.05 was made by Commissioner Clair, 2<sup>nd</sup> by Commissioner Klosowski.

The Boat went in for repair for a valve that was inserted in backwards at the factory.

## **FIRE ROADS**

Commissioner Kaufman was unable to attend the meeting, therefore there is nothing to report.

**FIRE PREVENTION**

Nothing to report.

**INSURANCE CLAIMS/VFBL**

Nothing to report.

**LEGAL CONTACT/REPORTS**

The Insurance RFP was submitted.

Brief discussion regarding driving/retraining policy.

**LOSAP**

Commissioner Klosowski and Commissioner Kaufman will be meeting with the LOSAP rep at the end of the month.

**OSHA MANDATES**

Bailout training starts next Monday.

**VEHICLE MAINTENANCE**

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1	33337	34390	1053	
11-1-2		66559	601	Went to Ingersoll for axle but still having problems
11-1-3	33297	34001	704	

11-4-2 is going in for inspection and body repair next Wednesday.

Joe Dexter's submitted vehicle maintenance report totals 35 hours.

11-8-3 is going in for radios lights and sirens tomorrow

Fuel usage diesel main house 201.0  
Gasoline main: 129.200  
Station one: 120.900 diesel  
Gasoline: 91.800

## **RECRUITMENT AND RETENTION**

Commissioner Clair reports that Kicks 105 is running the ad this week, and wants to use recruitment money for ad. The ad is \$1,500 total.

## **CHIEF'S REPORT**

Chief Desantis presented a quote from Joe Bilotto \$55/hr for CME recertification (36hrs) \$1,980 for the year.

A motion to approve Joe Bilotto as instructor for \$55/hr for CME recertification (36hrs) \$1,980 for the year was made by Commissioner Clair, 2<sup>nd</sup> by Commissioner Klosowski.

## **PAID EMS**

Nothing to report.

## **FUTURE CAPITAL PROJECT**

Nothing to report.

## **NEW APPARATUS 11-8-1**

Commissioner Schramek has been in contact with Rep from Albany. There is nothing new to report and it is still in progress.

## **TRAVEL AND TRAINING**

Nothing to report.

## **OLD BUISINESS**

Nothing to report.

## **NEW BUSINESS**

Mr. Hardy from Albany is looking to use firehouse on November 13 for a meeting with the senator. All Commissioners present approved.

Brief discussion regarding the Milltown property. A motion to authorize the signing of conveyance documents for the transfer of the Milltown Property back to Pine Street Brokers, was made by Commissioner Schramek, 2<sup>nd</sup> by Commissioner Klosowski, motion carried 3-0.

The Board approved resolution authorizing Bruce Colombraro as election chairman, Don Goodwin and Julie Kuklinsky as ballot clerks. A Motion was made by Commissioner Klosowski, 2<sup>nd</sup> by Commissioner Schramek, motion carried 3-0.

### **MEETING ADJOURNED**

A motion to adjourn the meeting was made by Commissioner Klosowski 2<sup>nd</sup> by Commissioner Schramek, motion carried 3-0. Meeting adjourned at 8:20PM.

Respectfully submitted:

Mia Tagliaferro  
District Secretary