

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
November 9, 2022**

ATTENDANCE:

COMMISSIONERS:

John Klosowski
George Durmer
Martin Miller
Gerald Schramek

District Secretary, Mia Tagliaferro
James DeLawder, Treasurer of Brewster Fire Department
Michael T. Liguori and Brendan Liberati of Hogan, Rossi & Liguori
Bruce Colombraro

MEETING CALLED TO ORDER

Mia Tagliaferro, District Secretary opened the meeting at 6:59PM

PUBLIC COMMENT

James DeLawder reported that the computer logs him off after 3 minutes. He thought this problem was rectified but it continues.

MEETING MINUTES

A motion to approve the minutes was made by Commissioner Clair
Seconded by Commissioner Durmer
Motion carried.

CORRESPONDENCE

A letter from A. Gerald Schramek was read aloud for re-election.

A letter will be required for people running for Commissioner. This letter must be sent to the Secretary of the Board of Commissioners.

Discussion regarding pay for ballot clerks. It is \$70 for a 3 hr election or \$100 for more. Discussion re: extending voting hours.

Motion to extend hours of voting to 3-9pm was made by Commissioner Clair, seconded by Commissioner Klosowski.

Motion carried unanimously.

Discussion and review of proposed flyer for bond.
Motion to approve proposed flyer was made by Commissioner Durmer
2nd by Commissioner Clair. Motion carried.

MEDICAL LEAVE POLICY ADOPTION

Motion to adopt medical leave policy to take affect January 1st, 2023 was made by Commisisoner Clair
2nd by Commissioner Schramek.
Motion carried.

COMPUTER/COMMUNICATIONS/RADIOS

Commissioner Clair stated most are due for phone upgrades.

Waiting on repeater for old 1-1 car

Commissioner Miller reported that all kiosks have updated software and are ready to be mounted on the wall.

7 phone numbers to be turned off that are no longer used or relevant. All board members agree that they can be turned off.

Commissioner Miller picked up screens for bulletin board system, and computers came in to run the system. White board will be replaced with electronic bulletin board.

Fios has been up and running and we have all modems installed. Cameras has been moved over and Alex has been working with A1 to attach firewall

Wifi is the same/wireless access points throughout the building communicate to the internet thru comcast. Wireless access points will not change, only connections to the internet will.

FACILITIES

Discussion regarding the Station One floor.

Boiler room flooded today, Palmer Plumbing came to look, N&S has part and will fix and ship it down

Boiler Inspector said PT needs to be changed and low water cutoff needs to be changed on boiler Pump shut off before valve during truck fill up

Commissioner Clair met with Dutchess Overhead Doors to shut off the automatic close.

FIRE AND EMS EQUIPMENT

Discussion regarding surplus gear in basement.

FIRE ROADS

Still obtaining second quote.

FIRE PREVENTION

Nothing to report.

INSURANCE CLAIMS

Commissioner Schramek reported that the Cancer Insurance has been renewed for next year.

LEGAL CONTACT/REPORTS

Previously discussed.

LOSAP

Received notice that 2 more members are due.

OSHA MANDATES

All set. Bail out jumps have been started, refreshers and phasing out old system.

VEHICLE MAINTENANCE

Vehicle	B e g i n n i n g Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
11-1-1				
11-1-2				
11-1-3				

11-4-1 repairs by ruscon, dump valve was fixed and had to order part for airvalve

11-2-2 scheduled for service 11/22

Recalls for for 11-5-1, 11-42 and 11-5-2 have been done

11-8-3 was inspected

11-8-4 was serviced

11-3-1 needs to be serviced including pump on back

Ruscon will be closing at the end of December and sold to Ford Dealer in Rockland County.

RECRUITMENT AND RETENTION

Progress

CHIEF'S REPORT

A quote is needed to remove letters from old chief's car.

PAID EMS

Nothing to report

FUTURE CAPITAL PROJECTS

The Village of Brewster has obtained Markel Park and the little league field. Contacted Insite about doing test holes. Once prints and building plans are figured out they will do test holes.

NEW APPARATUS

Nothing to report

TRAINING AND TRAVEL

Discussion regarding possible attendance about a Fire Station Design conference in St. Loujs in May.

ADP PAYROLL

Nothing to report.

TREASURER'S REPORT

Meeting will be set up with PKF for review of accounts.

OLD BUSINESS

Old Durango is at Red Truck Sales. Will offer \$10,000 since it was stripped of all the lighting.

Commissioner Klosowski mentioned that he still has not received a monthly statement from Ambulunz. Chief or Asst. Chief M. Miller will reach out.

The organizational meeting will be held Monday, January 2nd.

ACCEPTANCE OF BILLS/VOUCHERS

A motion to accept the bills and vouchers was made by Commissioner Schramek
Seconded by Commissioner Durmer
Motion carried.

MEETING ADJOURNED

A Motion to adjourn was made by Commissioner Clair
2nd by Commissioner Durmer
Motion carried.
Meeting adjourned at 8:35pm.

Respectfully submitted:

Mia Tagliaferro
District Secretary