

**BREWSTER-SOUTHEAST JOINT FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
MARCH 9, 2022**

**ATTENDANCE:**

**COMMISSIONERS:**

John Klosowski  
A. Gerald Schramek  
George Durmer  
Kenneth W. Clair, Jr.  
Martin P. Miller

District Secretary, Mia Tagliaferro  
Chief Giammbatisto  
Asst. Chief Miller  
2<sup>nd</sup> Asst. Chief Miller

**MEETING CALLED TO ORDER**

Mia Tagliaferro, District Secretary opened the meeting at 7:00PM

**PUBLIC COMMENT**

Public comment was offered and no comment was given.

**MEETING MINUTES**

A motion to approve the meeting minutes of February 9, 2022 was made by Commissioner Miller, seconded by Commissioner Durmer. Motion carried.

**CORRESPONDENCE**

All correspondence was read aloud by District Secretary.

**COMPUTER/COMMUNICATIONS/RADIOS**

**FACILITIES**

A motion to accept quote from Eagle Eye Electric for installation of motion lights in bay, day room, corner light outside and timers on the patio in the amount of \$5,625.00 was made by Commissioner Clair, seconded by Commissioner Durmer. Motion carried unanimously.

The sink hole in front of the utility bay at the Main House is getting deeper, will reach out to Highway Department for repair.

Commissioner Clair stated there was no update on the siren.

**FIRE AND EMS EQUIPMENT**

Supplies that were previously ordered have not come in yet.  
Chief Miller requested “lazy susan” for rescue truck, all Commissioners approved.  
Commissioner Klosowski noted that \$1,850.00 was approved at last truck committee meeting as well as fittings for hose adapters in the amount of \$570.75  
Fire police are in need of traffic cones. Could use about a dozen.

**FIRE ROADS**

In progress.

**FIRE PREVENTION**

Nothing to report

**INSURANCE CLAIMS/VFBL**

Commissioner Schramek just received one claim for injured firefighter in line of duty last night, which has been referred to our insurance company

**LEGAL CONTACT/REPORTS**

Discussion and review of draft Intermunicipal Agreement and EMS bid spec.  
The Town of Southeast and Village of Brewster are ok with proposal. The contract would be between the Town, Village and Ambulance Provider, but still under the jurisdiction of the District. Spec is from April – Dec 31 2022  
A motion to approve the bid spec was made by Commissioner Miller, seconded by Commissioner Durmer. Motion carried.

**LOSAP**

The 2021 census has been completed and uploaded.

**OSHA MANDATES**

All OSHA mandates are up to date.  
Hose testing went well.  
1 roof ladder that failed – has been ordered

**VEHICLE MAINTENANCE**

Vehicle	Beginning Mileage	Ending Mileage	Total Monthly Mileage	Work Performed
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11-1-1				
11-1-2	50790	51702	912	
11-1-3	70666	71287	621	

11-6-1 had battery issue  
 11-5-1 ladder test has been rescheduled  
 11-6-1 needs tires

**RECRUITMENT AND RETENTION**

Nothing to report

**CHIEF’S REPORT**

5-1 requested stokes basket to be mounted.  
 There is an outstanding bill from AirGas in the amount of \$156.00 from AirGas. Depending on dates, it may have been Empress/EmStar’s responsibility. Further review is needed.  
 Brief discussion regarding possibly moving dumpster at Main House.  
 There was a request for a report of an accident on 684. Commissioner Schramek said an official request is needed for release of information,  
 The Department has been selected by local football/soccer club for tournament donation on March 20<sup>th</sup>. They are having a parade and would like for rig and members to lead them. The Board has no issues.  
 Assistant Chief Miller said cameras are out due to a software problem.  
 2<sup>nd</sup> Asst Chief Steven Miller mentioned that captains have asked if they can hang memorabilia on walls at Station One. The Board has no issues.  
 Due to an influx of new members the gear racks are becoming full and more may be needed. Will bring quotes to next Commissioners Meeting.  
 Pest control will come back when its warmer

**FUTURE CAPITAL PROJECTS**

Nothing to report

**11-8-1**

Have not received response

**NEW APPARATUS**

A motion to award bid to Seagrave under H-Gac’s cooperative purchasing program subject to a permissive referendum was made by Commissioner Clair  
 Seconded by Commissioner Miller. Motion carried.

**TRAINING AND TRAVEL**

Nothing to report.

## **ADP PAYROLL**

Nothing to report

## **DISCUSSION TO ESTABLISH A DEDICATED EMS AREA AT MAIN STATION**

Discussion re: dedicated spot at main house. Board has no issues with dedicating 2 rear bays to EMS and switching rooms with fire prevention

## **DISCUSSION AND APPROVAL OF THE COMMERCIAL CRIME INSURANCE PACKAGE**

A Motion to approve the Commercial Crime Insurance Package to World Insurance was made by Commissioner Schramek, seconded by Commissioner Clair. Motion carried unanimously.

## **DISCUSSION ABOUT MAKING COMMENTS TO PLANNING BOARD RE: NEW PROJECT**

Commissioner Schramek wanted to give the Chiefs the opportunity to go before the Planning Board to opine regarding new projects.

## **DISCUSSION REGARDING EMERGENCY FIRE GEAR DECONTAMINATION**

Commissioner Miller found a company in Massachusetts called Red Line Gear Cleaning that has a mobile solution for cleaning contaminated gear. The mobile unit come and disassemble, clean and inspect and dried within 8 hours.

A Motion to approve up to \$4,500 for mobile company Emergency Decon services corp. made by Commissioner Miller, seconded by Commissioner Schramek. Motion carried 5-0.

## **OLD BUSINESS**

Nothing to report.

## **NEW BUSINESS**

Nothing to report.

## **ACCEPTANCE OF BILLS/VOUCHERS**

A motion to accept all of the bills and vouchers was made by Commissioner Miller, seconded by Commissioner Schramek.

Motion carried.

**MEETING ADJOURNED**

A Motion to adjourn was made by Commissioner Clair, seconded by Commissioner Miller. Motion carried 5-0. Meeting adjourned at 8:45PM.

Respectfully submitted:

Mia Tagliaferro  
District Secretary